

Notice of Meeting: Full Council Meeting

Date: 11th September 2024

Time: 7.30pm

Venue: The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 6

Vacancies: 1

Mrs Amy Jacklin – Clerk/Proper Officer, 5th September 2024

Mrs Amy Jacklin

AGENDA

24/96 Welcome

24/97 To receive and accept apologies for absence.

24/98 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

24/99 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

24/100 Report from St George Church

Hilary Johns to share an update on behalf of the church.

24/101 Approval of Minutes

1. To approve minutes for signature from Wednesday 17th July 2024
2. Matters arising from the minutes (For information only)
3. Clerks Report

24/102 Finance Matters

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve September invoices for payment as per schedule at the end of agenda. Formally agree to August Invoices agreed via email (due to no meeting in August)
3. To accept the conclusion of External Audit from PKF Little John.
4. To appoint a new Internal Auditor for 2025- Per Pro Services.

24/103 To receive County Councillor & District Councillor Reports

24/104 Planning Applications

24/105 Progress on Planning Applications (For Information)

24/106 Council Administration Matters

1. To discuss a location for the refurbished telephone box.
2. To discuss a letter sent from the village Hall regarding a request for a lockable bollard.

24/107 Open Spaces

1. To share a letter from Little Acorns about carpark safety and discuss possible outcomes.
2. To discuss a request from the feast committee about a new bench for the village.

24/108 Field Accounts

1. To discuss Little Thetford Eagles Football team having a lock on their changing rooms.
2. To discuss a park tennis initiative idea from 'One Love Tennis Club'
3. To discuss a quotation from the electrical that carried out the EICR for extra works needed.

24/109 Date of next meeting

Wednesday 19th October 2024

August Invoices- Agreed in August Via Email

Wave			Cemetery Water	£ 5.00		£ 5.00
Three	AAP1176277684		Mobile Phone Charges	£ 8.33	£ 1.67	£ 10.00
NEST	424		Clerk Pension	Confidential		Confidential
Amy Jacklin	424		August Salary	Confidential		Confidential
John Skipper	2442	30/06/2024	Village Maintenance	£ 665.00		£ 665.00
Viking	4556615	31/07/2024	Changing room supplies	£ 42.51	£ 8.50	£ 56.01
Amy Jacklin	824	31/07/2024	Clerk Expenses (May,June,July)	£ 194.25		£ 194.25
CCLA	1	09/08/2024	Investment of reserves	£ 22,500.00		£ 22,500.00
Payments for Field Account						
Anglian Water	13609293	17/06/2024	Changing Rooms Water			
E.ON Next ltd	5	19/06/2024	Changing rooms/MUGA electric	£ 24.57		£ 24.57
Nicoles Crystal Clean	482	31/07/2024	Changing rooms cleaner	£ 50.00		£ 50.00
John Skipper	2452	31/07/2024	cutting field	£ 210.00		£ 210.00
Amy Jacklin	1	07/08/2024	Obtaining title deeds for field	£ 6.00		£ 6.00
Networld Sports	72266	07/08/2024	Line marking paint	£ 147.03	£ 29.60	£ 176.43

September Invoices

Wave			Cemetery Water	£ 5.00		£ 5.00
Three	AAP1176277684		Mobile Phone Charges	£ 8.33	£ 1.67	£ 10.00
NEST	424		Clerk Pension	Confidential		Confidential
Amy Jacklin	424		September Salary	Confidential		Confidential
John Skipper	2464	31/08/2024	Village Maintenance	£ 492.80		£ 492.80
Unity Bank Charge	76	03/09/2024	Bank charge	£ 18.00		£ 18.00
PKF LittleJohn	SB20240723	13/08/2024	External Audit cost	£ 315.00	£ 63.00	£ 378.00
Payments for Field Account						
E.ON Next ltd	6	19/09/2024	Changing rooms/MUGA electric	£ 53.05		£ 53.05
Nicoles Crystal Clean	505	28/08/2024	Changing rooms cleaner	£ 70.00		£ 70.00
John Skipper	2452	31/08/2024	cutting field	£ 341.00		£ 341.00
Unity Bank Charge	8	03/09/2024	Bank Charge	£ 18.00		£ 18.00
CD Clowe Electrical Services	3283	20/08/2024	EICR Changing Rooms	£ 340.00	£ 68.00	£ 408.00

Chairman: Cllr C Mitchell

Clerk and RFO- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6

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