

Minutes of the Full Council Meeting held on Wednesday 17th April 2024 at 7.30pm

Attendees: Cllr Charlotte Mitchell, Cllr Kilby, Cllr Ian Driver and Cllr Olibhe Collins-Neat.

Clerk: Amy Jacklin
Members of the public- Two
Start Time 7.30pm

24/42 Welcome

Cllr Michell welcomed everyone to the meeting.

24/43 To receive and accept apologies for absence.

Cllr Durham

24/44 Councillor's Declarations of Interest

Item 46- Cllr Mitchell is associated with the British Horse Society.

24/45 Public and Press Participation Session

None

24/46 British Horse Society (BHS)

Local horse riders are experiencing issues with road users where they are sometimes feeling unsafe. The BHS are working with Parish Councils to have signage put up to help educate road users about the laws and regulations when approaching horse riders.

When encountering horses on the road, the Highway Code advises the following:

- Slow down to a maximum of 10 mph.
- Be patient and avoid sounding your horn or revving your engine.
- When safe, pass wide and slow, allowing at least 2 metres of space.
- Do not overtake until you can give a two-metre clearance.
- Give extra space when passing at night or in bad weather.

There are issues with bridal ways in the area ending abruptly and changing to footpaths and unsafe crossings on our A roads. The BHS are looking at definitive map modification orders (DMMO's) and permissive permissions to upgrade byways.

They are looking to approach schools in the area and send home leaflets to help educate children.

24/47 Approval of minutes

1. It was **proposed** by Cllr Collins-Neat and **seconded** by Cllr Kilby and **agreed** unanimously to accept the minutes from Wednesday 13th March 2024.
2. None
3. No questions regarding the clerk's report.

24/48 Finance Matters

1. It was **proposed** by Cllr Mitchell and **seconded** by Cllr Kilby, with a unanimous vote to **accept** the council's financial position.
2. It was **proposed** by Cllr Mitchell and **seconded** by Cllr Driver, with a unanimous vote to pay the invoices for April. There are an additional three invoices that were received too late for the agenda which are the

Institute of Cemetery and Cremation management membership fees @ £100, Little Thetford Sports and Social Club @ £750 and Net World Sports @ £145.14 these were agreed by council.

3. It was **agreed** to transfer all Cambridge Building Society funds to the Parish Councils Unity account to then move £22500 to CCLA. Councillors experienced problems at CBS transferring funds directly to CCLA.

24/49 To receive County Councillor & District Councillor Reports

None

24/50 Planning Matters

None

24/51 Progress on Planning Applications (For Information)

24/00066/FUL- Replacement dwelling- Location: Site of Chapel Hill Little Thetford CB6 3HB- **Application refused 11/4/24**

24/52 Council Administration Matters

1. It was **agreed** that the topic for this years Annual Parish Meeting would be 'United Community'.
2. To note the clerk will continue the quarterly risk assessments until the end of the year. This will be outside of her working hours with additional pay.
3. Cllr Driver has volunteered to carry out a monthly risk assessment on the children's playpark. The clerk will provide a monthly checklist.
4. To carry forward to the May meeting- The clerk has received only one quotation so far.
5. It was **proposed** by Cllr Michell and **seconded** by Cllr Driver, with a unanimous vote to agree to the 2024 asset register with the addition of the shipping container and line marker.
6. It was **proposed** by Cllr Collins- Neat and **seconded** by Cllr Kilby, with a unanimous vote to agree to the 2024 Financial Risk Assessment.
7. It was **proposed** by Cllr Collins- Neat and **seconded** by Cllr Mitchell, with a unanimous vote to agree to the Sports Field being used for an event on 10th August 2024. 'New Life on the Old West' are hosting a nature day.

24/53 Open Spaces

1. Clerk noted that the remaining tree work from the May 2023 tree survey report would be carried out in the village on 1st/2nd May 2024.

24/54 Field Accounts

1. The clerk presented three quotations for the cleaning of the changing rooms, and it was **proposed** by Cllr Collins- Neat and **seconded** by Cllr Driver, with a unanimous vote to use the company Nicoles Crystal Clean at £35 per clean.
2. A team's call has been booked with the football foundation 23/4/24 to discuss a potential grant for a mower for the field. The clerk will update in due course.

24/55 Date of next meeting

15th May 2024- **NEW DATE**

Please note this meeting has been moved forward by one week.

End Meeting: 8.13pm

Signed.....

Dated.....

Invoices Paid- April

Wave			Cemetery Water	£ 5.00		£ 5.00	Paid by DD
Three	AAP1176277684		Mobile Phone Charges	£ 8.33	£ 1.67	£ 10.00	Paid by DD
NEST	424		Clerk Pension	Confidential		Confidential	Paid by DD
Amy Jacklin	424		April Salary	Confidential		Confidential	Paid 18/4/24
John Skipper	2412	31/03/2024	Village Maintenance	£ 338.50		£ 338.50	Paid 18/4/24
J & J Drake	1690	18/03/2024	Disconnection of telephone box	£ 262.92	£ 52.58	£ 315.50	Paid 18/4/24
Data Shredders	117306	12/03/2024	Confidential waste shredding	£ 75.00	£ 15.00	£ 90.00	Paid 18/4/24
CAPALC	2024	01/04/2024	Membership fees	£ 358.70		£ 358.70	Paid 18/4/24
Dyno	150	18/03/2024	Deep cleaning of MUGA	£ 900.00	£ 180.00	£ 1,080.00	Paid 18/4/24
Viking	3985087	25/03/2024	Stationary for 2024/25 accounts	£ 35.22	£ 7.04	£ 42.26	Paid Paypal
JKPN	3700026174	02/04/2024	Disconnect the power from the telephon	£ 1,117.00	£ 223.40	£ 1,340.40	Paid 4/4/24
CCM	4341	01/04/2024	Membership fees	£ 100.00		£ 100.00	Paid 18/4/24
Screwfix	6952	24/04/2024	Waterproofing Bituminous Paint	£ 28.32	£ 5.67	£ 33.99	Paid 24/4/24 Paypal
Payments for Field Account							
Nicoles Crystal Clean	382	28/03/2024	Deep clean of changing rooms	£ 60.00		£ 60.00	
Networld Sports	63340	16/04/2024	White line marking paint.	£ 120.95	£ 24.19	£ 145.14	
Little Thetford Sports & Social Club	1	16/04/2024	Payment for container	£ 750.00		£ 750.00	
				£ 3,409.94	£ 509.55	£ 3,680.36	

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