

**Notice of Meeting:** Full Council Meeting

**Date:** 17<sup>th</sup> April 2024      **Time:** 7.30pm

**Venue:** The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

**Quorum: 3                      Members: 5                      Vacancies: 2**

Mrs Amy Jacklin – Clerk/Proper Officer, 6<sup>th</sup> April 2024

*Mrs Amy Jacklin*

#### AGENDA

**24/42 Welcome**

**24/43 To receive and accept apologies for absence.**

**24/44 Councillor's Declarations of Interest**

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

**24/45 Public and Press Participation Session (10 minutes)**

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

**24/46 British Horse Society**

Jo Braybrooke will give an informative update and plans on works that are supported by the BHS.

**24/47 Approval of Minutes**

1. To approve minutes for signature from Wednesday 13th March 2024
2. Matters arising from the minutes (For information only)
3. Clerks Report

**24/48 Finance Matters**

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve invoices for payment as per schedule at the end of agenda.
3. To share Cambridge Building Society account information

**24/49 To receive County Councillor & District Councillor Reports**

**24/50 Planning Applications**

24/00066/FUL-Proposal: Replacement dwelling- Location: Site Of Chapel Chapel Hill Little Thetford Cambridgeshire CB6 3HB.

An amended plan/additional information has been received for this application on 26th March 2024.  
The amendment involves/Additional information received includes.

1. Submission of breach analysis.
2. Revised Proposed Site Plan - with Ecology enhancements & trees
3. Arboricultural Report

**24/51 Progress on Planning Applications (For Information)**

**24/52 Council Administration Matters**

1. To discuss the topic for the Annual Parish meeting on 22<sup>nd</sup> May.
2. To note the clerk will carry out the village risk assessments this year.
3. To discuss an additional playpark inspection.
4. To discuss insurance quotations for the next three-year period.
5. Review and approve updated asset register for 2024.
6. To review the financial Risk assessment for 2024.
7. To discuss a request from the 'New life on the Old West project' to use the sports field for a nature day.

**24/53 Open Spaces**

1. To note the remaining tree work will be carried out 1<sup>st</sup> and 2<sup>nd</sup> May 2024.

**24/54 Field Accounts**

1. To discuss the trial clean that has been carried out on the changing rooms and future cleans.
2. To share any updates on a potential grant for the mower to cut the sports field.

**24/55 Date of next meeting**

Wednesday 8<sup>th</sup> May 2024

**April Invoices**

Wave			Cemetery Water	£ 5.00		£ 5.00
Three	\AP1176277684		Mobile Phone Charges	£ 8.33	£ 1.67	£ 10.00
NEST	424		Clerk Pension	Confidential		Confidential
Amy Jacklin	424		April Salary	Confidential		Confidential
John Skipper	2412	31/03/2024	Village Maintenance	£ 338.50		£ 338.50
J & J Drake	1690	18/03/2024	Disconnection of telephone box	£ 262.92	£ 52.58	£ 315.50
Data Shredders	117306	12/03/2024	Confidential waste shredding	£ 75.00	£ 15.00	£ 90.00
CAPALC	2024	01/04/2024	Membership fees	£ 358.70		£ 358.70
Dyno	150	18/03/2024	Deep cleaning of MUGA	£ 900.00	£ 180.00	£ 1,080.00
Viking	3985087	25/03/2024	Stationary for 2024/25 accounts	£ 35.22	£ 7.04	£ 42.26
UKPN	3700026174	02/04/2024	Disconnect the power from the telephon	£ 1,117.00	£ 223.40	£ 1,340.40
<b><u>Payments for Field Account</u></b>						
Nicoles Crystal Clean	382	28/03/2024	Deep clean of changing rooms	£ 60.00		£ 60.00

Chairman: Cllr C Mitchell

Clerk and RFO- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6

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