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Chairman: Cllr C Mitchell

Clerk: Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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Minutes of the Full Council Meeting held on Wednesday 10th January 2024 at 7.30pm

**Attendees:** Cllr Alison Kilby, Cllr Tracey Durham, Cllr Ian Driver and Cllr Olibhe Collins-Neat.

**Clerk:** Amy Jacklin

Members of the public- One

Start Time 7.30pm

**24/01 Welcome**

Cllr Kilby welcomed everyone to the meeting.

**24/02 To receive and accept apologies for absence.**

Cllr Mitchell

**24/03 Councillor’s Declarations of Interest**

None

**24/04 Public and Press Participation Session**

None

**24/05 Approval of minutes**

1. It was **proposed** by Cllr Durham and **seconded** by Cllr Driver and **agreed** unanimously to accept the minutes from Wednesday 13th December 2023.
2. None
3. No questions regarding the clerk’s report.

**24/06 Finance Matters**

1. It was **proposed** by Cllr Kilby and **seconded** by Cllr Driver, with a unanimous vote to **accept** the council’s financial position. The clerk also advised, two cheques had been received from the field committee as part of the surrender of the field, MUGA and changing rooms. These cheques will be paid into the council’s account.
2. It was **proposed** by Cllr Kilby and **seconded** by Cllr Collins-Neat, with a unanimous vote to pay the invoices for January. The clerk advised there were an addition two invoices that came after the agenda was published.
3. It was agreed to postpone this agenda item until February’s meeting.
4. It was **proposed** by Cllr Durham and **seconded** by Cllr Kilby to remove ex-councillors.

**24/07 To receive County Councillor & District Councillor Reports**

None

**24/08 Planning Matters**

None

**24/09 Progress on Planning Applications (For Information)**

**24/10 Council Administration Matters**

1. Council is still waiting for revised plans from the architect for the carpark re-design. The clerk is hopeful to receive these in January or February. Temporary works to repair the carpark were completed on 5th and 6th January 2024 with very good results. Council used an extra material (gravel) to complete the job, this is shown on invoices at the end of minutes.
2. The clerk shared a second quotation (Chris Clowe Electrical) for LED lighting on the Multi Use Games Area (MUGA). The clerk is awaiting a third from JJ Drake before putting all three to council, for vote.
3. Dyno Rod have completed one day cleaning the surface of the MUGA, another day is needed to complete works. Before Dyno return the ditch needs maintenance to allow the surface water from the MUGA to drain through, currently the outlet pipe is submerged in water. The clerk will write to the landowner of the field to obtain permission to track the digger along his land to clear ditch. It was **proposed** by Cllr Durham and **seconded** by Cllr Kilby, with a unanimous vote to hire a digger to clear the ditch- Cllr Driver and the groundsman will complete works if the landowner agrees.
4. The clerk is awaiting another quotation before a decision is made on the disconnection of the telephone box. This agenda item will be included in February’s meeting.

**24/11 Open Spaces**

1. The entrance to the conservation area is extremely muddy and slippery. It was **agreed** to use some of the road planing’s left over from the carpark to stabilise the ground. The groundsman and Cllr Driver will dig out a strip through the gateway and fill with road planing’s. This will make the area much safer and more stable.

**24/12 Date of next meeting**

7th February 2024

***Please note this meeting has been moved forward by one week.***

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End Meeting: 8.24pm

Signed……………………………………………………….

Dated………………………………………………………..