

Notice of Meeting: Full Council Meeting

Date: 7th February 2024 **Time:** 7.30pm

Venue: The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3 Members: 5 Vacancies: 2

Mrs Amy Jacklin – Clerk/Proper Officer, 1st February 2024

Mrs Amy Jacklin

AGENDA

24/13 Welcome

24/14 To receive and accept apologies for absence.

24/15 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

24/16 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

24/17 Approval of Minutes

1. To approve minutes for signature from Wednesday 10th January 2024
2. Matters arising from the minutes (For information only)
3. Clerks Report

24/18 Finance Matters

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve invoices for payment as per schedule at the end of agenda.
3. To discuss moving reserve/surplus funds to CCLA investments.

24/19 The Village Hall

1. Update from the village hall regarding the village shop progress
2. 2024 request for Parish Council representatives.

24/20 To receive County Councillor & District Councillor Reports

CLlr Hunt to share his report.

24/21 Planning Applications

24/00066/FUL- Replacement dwelling- Location: Site of Chapel Hill Little Thetford CB6 3HB

24/22 Progress on Planning Applications (For Information)

Response from ECDC regarding **withdrawn** retrospective application-Construction of 1.8M high close boarded fence. Location: Land Parcel Southeast of Berry croft, Red Fen Road Little Thetford. The council will now be part of the consultee list.

24/23 Council Administration Matters

1. To share developments of the carpark designs (chased 4th/23rd Jan)
2. Agree a quotation for the Multi Use Games Area (MUGA) lighting.
3. To agree a quotation for the disconnection of the telephone box.
4. To sign paperwork for the lease surrender.
5. To discuss a request for use of part of the sports field for a children's birthday party.
6. To discuss terms of employment for the cleaner of the changing rooms.
7. To discuss damage to lean to roof on the changing rooms.
8. To discuss meeting dates for 2024 and potential changes.
9. To discuss damage to grass on the green next to the children's playpark.

24/24 Open Spaces

1. To discuss sunken graves and the need for topsoil in the cemetery.
2. To minute agreed plant hire for the drainage works on the MUGA.

24/25 Field Accounts

1. To agree quotation for paint to mark the football pitches.

24/26 Date of next meeting

Wednesday 13th March 2024

February Invoices

| | | | | | | |
|---------------|---------------|------------|-------------------------|--------------|--------|--------------|
| Wave | | | Cemetery Water | £ 5.00 | | £ 5.00 |
| Three | AAP1176277684 | | Mobile Phone Charges | £ 8.33 | £ 1.67 | £ 10.00 |
| NEST | | | Clerk Pension | £ 37.57 | | £ 37.57 |
| Amy Jacklin | 1223 | 01/01/2024 | February Salary | Confidential | | Confidential |
| John Skipper | 2404 | 31/01/2024 | Village Maintenance | £ 160.50 | | £ 160.50 |
| ACS Tree Care | 231 | 01/02/2024 | Tree Works | £ 1,360.00 | | £ 1,360.00 |
| AP Shaw | 224 | 07/01/2024 | Newsletter subscription | £ 15.00 | | £ 15.00 |

Chairman: Cllr C Mitchell

Clerk and RFO- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6

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