

Minutes of the Full Council Meeting held on Wednesday 13th December 2023 at 7.30pm

Attendees: Cllr Mitchell, Cllr Tracey Durham, Cllr Ian Driver and Cllr Phil Hadley.

Clerk: Amy Jacklin
Members of the public- Three
Start Time 7.31pm

23/120 Chairman Welcome

Cllr Mitchell welcomed everyone to the meeting.

23/121 To receive and accept apologies for absence.

Cllr Collins- Neat
Cllr Kilby

23/122 Councillor's Declarations of Interest

None

23/123 Public and Press Participation Session

None

23/124 Rosemary Scott, Secretary of our patients Participation Group @Staploe Medical Centre.

Rosemary and James, a GP at Haddenham surgery came to answer any questions and ask for a support letter for the new planned surgery at Stretham. The current space at Stretham is only used for giving out prescriptions and doesn't meet CQC requirements. The current plan is to create three new clinical rooms in Stretham to help with patient demand. The NHS are in full support, and the County Council will be funding it, if approved.

23/125 Approval of minutes

1. It was **proposed** by Cllr Hadley and **seconded** by Cllr Driver and **agreed** unanimously to accept the minutes from Wednesday 8th November 2023.
2. None
3. No questions regarding the clerk's report.

23/126 Finance Matters

1. It was **proposed** by Cllr Hadley and **seconded** by Cllr Durham, with a unanimous vote to **accept** the council's financial position.
2. It was **proposed** by Cllr Mitchell and **seconded** by Cllr Hadley, with a unanimous vote to pay the invoices for December. The clerk advised the architect has agreed to draw revised carpark plans within the original price.
3. It was **proposed** by Cllr Durham and **seconded** by Cllr Driver, with a unanimous vote to increase General Reserves to £22,500.
4. It was **proposed** by Cllr Hadley and **seconded** by Cllr Driver, with a unanimous vote to approve the final budget. The clerk will submit this to East Cambridgeshire District Council.
5. The clerk will investigate CCLA investment opportunities for Parish Council funds specifically the Cash Fund.

23/127 To receive County Councillor & District Councillor Reports

None

23/128 Planning Matters

None

23/129 Progress on Planning Applications (For Information)- 23/00649/FUL -Application WITHDRAWN-

Construction of 1.8M high close boarded fence - retrospective Location: Land Parcel Southeast of Berrycroft, Red Fen Road Little Thetford Cambridgeshire.

23/130 Council Administration Matters

1. It was **proposed** by Cllr Durham and **seconded** by Cllr Mitchell, with a unanimous vote to agree to the base quotation from John Skipper for the two new benches.
2. It was **proposed** by Cllr Hadley and **seconded** by Cllr Mitchell, with a unanimous vote to agree the quotation for the bench fittings from NBB for the two new benches.
3. It was **agreed** that LED lighting for the Multi Use Games Area (MUGA) would be the most energy efficient option. It was agreed for the clerk to get three quotations for this work and present back in January.
4. It was **proposed** by Cllr Hadley and **seconded** by Cllr Mitchell, with a unanimous vote to accept the quotation for DYN0 to deep clean the MUGA.
5. It was **agreed** for the clerk to approach JJ Drake to see if a comparison quote could be acquired.
6. Little Thetford Parish fully support the plans for the new doctors surgery in Stretham. It was agreed for the clerk to write a letter of support.
7. After a meeting with the architect, it was agreed for the designs to be changed so the project is more cost effective. The architect has agreed to make these changes within the original price. Cllr Hadley asked whether the PC needs to provide electric car charging points in the carpark under building regs, Section 4 of Approved Document S . The clerk will put this to the architect. Due to the rapid deterioration in the carparks surface, the parish council have agreed to complete urgent temporary repairs which will be completed in January.
8. 2024 meeting dates were agreed. The clerk will email them to the village hall for booking then input onto the website calendar.

23/131 Open Spaces

1. It was **proposed** by Cllr Hadley and **seconded** by Cllr Driver, with a unanimous vote to accept the ACS tree care quotation to complete the tree work in the cemetery and at the Village Hall.
2. It was agreed for the clerk to investigate having a litter bin in the carpark. The clerk will make enquiries with East Cambs District Council.

23/132 Motion to Exclude

1. It was **proposed** by Cllr Hadley and **seconded** by Cllr Durham, with a unanimous vote to increase the clerks pay in line with NALC's recommendations.

23/133 Date of next meeting

10th January 2024

Wave			Cemetery Water	£	5.00		£	5.00	Paid by DD	
Three	AAP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00	Paid by DD
NEST			Clerk Pension	£	15.03			£	15.03	Paid by DD
Amy Jacklin	1223	15/11/2023	December Salary	£	659.44			£	659.44	Paid 14/12/23
Freeman Brear	2351	13/10/2023	Arcitect Final costs	£	2,550.00	£	510.00	£	3,060.00	Paid 14/12/23
Alfie Taylor	1	30/11/2023	Little Downham Christmas Trees S137	£	300.00			£	300.00	Paid 14/12/23
John Skipper	2389	30/11/2023	Village Maintenance	£	457.50			£	457.50	Paid 14/12/23
LTVH	202369	25/11/2023	VH Hire	£	15.00			£	15.00	Paid 14/12/23
Ernest Doe	829817	05/12/2023	Bespoke signage	£	43.50	£	8.70	£	52.20	Paid 14/12/23
Red Shoes	12313	06/12/2023	Accounting services	£	48.00	£	9.60	£	57.60	Paid 14/12/23
NBB recycled furniture	140937	14/11/2023	Fixing kit x2 benches	£	39.60	£	7.92	£	47.52	Paid 14/12/23

End Meeting: 9.10pm

Signed.....

Dated.....

DRAFT