

**Notice of Meeting:** Full Council Meeting

**Date:** 10<sup>th</sup> January 2023    **Time:** 7.30pm

**Venue:** The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

**Quorum: 3                      Members: 5                      Vacancies: 2**

Mrs Amy Jacklin – Clerk/Proper Officer, 4<sup>th</sup> January 2023

*Mrs Amy Jacklin*

#### AGENDA

**24/01 Welcome**

**24/02 To receive and accept apologies for absence.**

**24/03 Councillor's Declarations of Interest**

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

**24/04 Public and Press Participation Session (10 minutes)**

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

**24/05 Approval of Minutes**

1. To approve minutes for signature from Wednesday 13<sup>th</sup> December 2023
2. Matters arising from the minutes (For information only)
3. Clerks Report

**24/06 Finance Matters**

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve invoices for payment as per schedule at the end of agenda.
3. To discuss moving reserve/surplus funds to CCLA investments.
4. To sign paperwork to update signatories for Unity Bank.

**24/07 To receive County Councillor & District Councillor Reports**

**24/08 Planning Applications**

**24/09 Progress on Planning Applications (For Information)**

## 24/10 Council Administration Matters

1. To share developments of the carpark designs and temporary works.
2. Discuss quotations so far for the Multi Use Games Area (MUGA) lighting.
3. Discuss the deep clean of the MUGA surface carried out in Jan 24 by Dyno-rod.
4. To update council on progress with the disconnection of the telephone box.

## 24/11 Open Spaces

1. To discuss the condition of the entrance of the conservation area

## 24/12 Date of next meeting

Wednesday 14<sup>th</sup> February 2024

## January Invoices

Wave			Cemetery Water	£	5.00		£	5.00	Paid by DD	
Three	AAP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00	Paid by DD
NEST			Clerk Pension	£	61.83			£	61.83	Paid by DD
Amy Jacklin	1223	01/01/2024	January Salary							
John Skipper	2402	05/01/2024	Labour for carpark repairs	£	600.00			£	600.00	
John Skipper	2394	31/12/2023	December Village Maintenance	£	135.00			£	135.00	
Adams Forge	1980	20/12/2023	Restoration of cemetery gates	£	1,800.00			£	1,800.00	
Amy Jacklin	111223	04/01/2024	Clerks expenses Nov/Dec 23	£	113.80			£	113.80	
D. Haird and Co LTD	71869	14/12/2023	Road Plannings for carpark	£	560.00	£	112.00	£	672.00	Paid 3/1/24
Mead plant Hire	10233	21/12/2023	Plant Hire and gravel for carpark	£	545.00	£	109.00	£	654.00	Paid 3/1/24

Chairman: Cllr C Mitchell

Clerk and RFO- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6

3HG 07828 402 093 [parish.clerk@littletetford.org.uk](mailto:parish.clerk@littletetford.org.uk)