

Notice of Meeting: Full Council Meeting

Date: 13th December 2023 **Time:** 7.30pm

Venue: The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3

Members: 6

Vacancies: 1

Mrs Amy Jacklin – Clerk/Proper Officer, 7th December 2023

Mrs Amy Jacklin

AGENDA

23/120 Chairman Welcome

23/121 To receive and accept apologies for absence.

23/122 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

23/123 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

23/124 Rosemary Scott, Secretary of our Patient Participation Group @Staploe Medical Centre

To answer any questions about the potential new doctor surgery in Stretham.

23/125 Approval of Minutes

1. To approve minutes for signature from Wednesday 8th November 2023
2. Matters arising from the minutes (For information only)
3. Clerks Report

23/126 Finance Matters

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve invoices for payment as per schedule at the end of agenda.
3. To approve an increase in general reserves to £22500.
4. To approve final budget for 2024/25
5. To share details of potential savings accounts for Parish Council funds.

23/127 To receive County Councillor & District Councillor Reports

23/128 Planning Applications

23/129 Progress on Planning Applications (For Information)

23/00649/FUL-Application WITHDRAWN-Construction of 1.8M high close boarded fence- retrospective
Location: Land Parcel Southeast of Berrycroft, Red Fen Road Little Thetford Cambridgeshire.

23/130 Council Administration Matters

1. To agree the quote for the new bench bases on the sports field
2. To agree the quote for the new bench fixings.
3. Discuss options for the Multi Use Games Area (MUGA) lighting.
4. Discuss quotations for a deep clean of the MUGA surface.
5. To discuss UK Power Networks quotation for the disconnection of the telephone box.
6. Discuss support letter for a new doctor's surgery in Stretham.
7. Discuss changes to the carpark designs.
8. To discuss and agree 2024 meeting dates.

23/131 Open Spaces

1. To discuss quotations for the tree work inside the cemetery and outside the village hall
2. To discuss a request for a wastepaper bin around the carpark.

23/132 Motion to Exclude

1. To discuss clerks pay increase for 2023 in line with NALC.

Section 21/47 of the meeting shall be closed under the Public Bodies (Admissions to Meetings) Act 1960 S1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

23/133 Date of next meeting

Wednesday 10th January 2024

December Invoices

Wave			Cemetery Water	£	5.00		£	5.00	
Three	AAP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00
NEST			Clerk Pension	£	15.03			£	15.03
Amy Jacklin	1223	15/11/2023	December Salary	£	659.44			£	659.44
Freeman Brear	2351	13/10/2023	Arcitect Final costs	£	2,550.00	£	510.00	£	3,060.00
Alfie Taylor	1	30/11/2023	Little Downham Christmas Trees S137	£	300.00			£	300.00
John Skipper	2389	30/11/2023	Village Maintenance	£	457.50			£	457.50
LTVH	202369	25/11/2023	VH Hire	£	15.00			£	15.00
Ernest Doe	829817	05/12/2023	Bespoke signage	£	43.50	£	8.70	£	52.20
Red Shoes	12313	06/12/2023	Accounting services	£	48.00	£	9.60	£	57.60
<u>Quotations</u>									
NBB recycled furniture	140937	14/11/2023	Fixing kit x2 benches	£	39.60	£	7.92	£	47.52
UK Power Networks	3700026051	14/11/2023	Disconnect power from phone box Q1	£	1,579.00	£	315.80	£	1,894.80
UK Power Networks	3700026051	14/11/2023	Disconnect power from phone box Q2	£	1,117.00	£	223.40	£	1,340.00
John Skipper	0		Bases for two new benches	£	619.00			£	619.00

Chairman: Cllr C Mitchell

Clerk and RFO- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6

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