

Notice of Meeting: Full Council Meeting

Date: 8th November 2023 **Time:** 7.30pm

Venue: The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

Quorum: 3 **Members: 6** **Vacancies: 1**

Mrs Amy Jacklin – Clerk/Proper Officer, 2nd November 2023

Mrs Amy Jacklin

AGENDA

23/108 Chairman Welcome

23/109 To receive and accept apologies for absence.

23/110 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

23/111 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

23/112 Approval of Minutes

1. To approve minutes for signature from Wednesday 11th October 2023
2. Matters arising from the minutes (For information only)
3. Clerks Report

23/113 Finance Matters

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve invoices for payment as per schedule at the end of agenda.

23/114 To receive County Councillor & District Councillor Reports

CLlr Bill Hunt to share his report.

23/115 Planning Applications

23/116 Progress on Planning Applications (For Information)

23/117 Council Administration Matters

1. To discuss the picnic bench quotations for the sports field.
2. Clerk to share update re damaged bench at Holt Fen

3. To discuss the soakaway needed in the trampoline.
4. Clerk to share outcome from web-ex with the football foundation regarding the Multi use games area (MUGA).
5. To agree UK Power Networks quotation for the disconnection of power to the telephone box.
6. Provide update on the lease break regarding field, changing rooms and MUGA.
7. To discuss the basketball net and board quotation for Holt Fen.
8. To consider the LHI application window set by Cambridgeshire County Council.

23/118 Open Spaces

1. To discuss Chris Cants recommendation to remove deadwood from the Ash 333 at the village hall (remove major dead wood within 12 months).
2. To discuss completing the B/C work on the cemetery trees this year due to the amount of dead wood falling.
3. To discuss quotation from Chase Timber regarding automatic gate closer at the Conservation Area.

23/119 Date of next meeting

Wednesday 13th December 2023

November Invoices

Wave			Cemetery Water	£	5.00		£	5.00	Paid by DD
Three	AAP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00
NEST			Clerk Pension	£	15.03			£	15.03
Amy Jacklin	1123	15-Nov-23	November Salary	£	680.24			£	680.24
John Skipper		31-Oct-23	Village Maintenance	£	493.06			£	493.06
Screwfix	18018	12-Oct-23	Wood filler and sandpaper	£	24.57	£	4.91	£	29.48
RBL	ECB07	16-Oct-23	Rememberance wreath	£	20.00			£	20.00
Freeman Brear	2351	13-Oct-23	Final invoice- Architect Carpark	£	2,550.00	£	510.00	£	3,060.00
Ernest Doe	829004	20-Oct-23	Danger Ice signage	£	43.50	£	8.70	£	52.20
Amy Jacklin	910	31-Oct-23	September/October clerk expenses	£	85.40			£	85.40
Networld Sports			Backboard and basketball net	£	256.93				Quotations
Chase Timber products			Gas Gate closer	£	223.86				
NBB Recycled Furniture			2 x standard picnic benches	£	890.00	£	178.00	£	1,068.00

Chairman: Cllr C Mitchell

Clerk and RFO- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6

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