

Minutes of the Full Council Meeting held on Wednesday 13th September 2023 at 7.30pm

Attendees: Cllr Kilby, Cllr Ian Driver, Cllr Tracey Durham and Cllr Phil Hadley.

Clerk: Amy Jacklin
Members of the public- Two
Start Time 7.30pm

23/84 Chairman Welcome

Cllr Kilby is chairing the meeting today as Cllr Mitchell is unable to attend.

23/85 To receive and accept apologies for absence.

Cllr Charlotte Mitchell and Cllr Olibhe Collins-Neat

23/86 Councillor's Declarations of Interest

None

23/87 Public and Press Participation Session

None

23/88 Approval of minutes

1. Cllr Kilby's name had been missed of the attendee list for the July meeting. The clerk will add this on before publishing. It was **proposed** by Cllr Hadley and **seconded** by Cllr Durham and **agreed** unanimously to accept the minutes from Wednesday 13th July 2023.
2. The clerk mentions the slow development with Freeman Brear regarding the carpark re-development, the clerk has chased the company for the final plans.
3. No questions regarding the clerk's report.

23/89 Finance Matters

1. It was **proposed** by Cllr Kilby and **seconded** by Cllr Driver, with a unanimous vote to **accept** the council's financial position.
2. It was **proposed** by Cllr Kilby and **seconded** by Cllr Hadley, with a unanimous vote to pay the invoices for September. Cllr Kilby also queries her log in to unity bank which she hasn't received, the clerk will chase this.

23/90 To receive County Councillor & District Councillor Reports

None

Cllr Durham mentions that the proposed Cambridge congestion charges are not going ahead presently.

23/91 Planning Matters

1. **23/00694/VAR-** The change in the application was discussed and it was **proposed** by Cllr Driver and **seconded** by Cllr Durham, with a unanimous vote to provide no comments on this application.
2. **23/00649/FUL-** It was **proposed** by Cllr Driver and **seconded** by Cllr Durham, with a unanimous vote to provide no comments on this application.

23/92 Progress on Planning Applications (For Information)

None

23/93 Council Administration Matters

1. The council discussed the letter from Dan Smith (ECDC senior planner) about the planning concerns on Russell Drive. It was agreed for the clerk to publish the original resident letter and the planning officer's response. On another matter it was agreed for the clerk to email the enforcement officer about a hedgerow that has been destroyed on Russel Drive. Reading 'The Hedgerow Regulations 1997' the hedge *might* be protected under that law.
2. The paperwork is now complete to break the lease between the Sports and Social Club and the Parish Council regarding the MUGA, changing rooms and sports field. The finances have been agreed. The council are now awaiting funds from the Sports and Social Club before the final sign off can be completed.
3. The most recently purchased dog waste bin has been positioned in the incorrect place. Currently it is on the Wyches and should be on New Close Road. It was agreed for the clerk to try to get the bin re-positioned onto New Close Road.
4. Lisa from the Feast seeks permission to hold the 2023 Christmas light switch on in the village. The feast is not looking to deviate from previous years, apart from an added addition of a trailer for the stage area as well as asking for donations to attend the event. The date proposed is 1st December. It was **proposed** by Cllr Hadley and **seconded** by Cllr Kilby, with a unanimous vote to allow the feast to organise and put on this event.

23/94 Open Spaces

1. The council discussed the quotation to put a soakaway under the trampoline, which floods when heavy rain falls. It was agreed for the clerk to go back to Sovereign who provided the quote with some questions before agreeing. It was also agreed for council to spend £10.32 on a small repair on the rocker dog in the playpark.
2. The clerk advises that no contractors have come forward to quote for the works needed to refurbish the telephone box apart from a painter and decorator. It was agreed for the clerk to get a re-quote from a specialised company in restoration.
3. Chris Cant from the ECDC tree team came out and assessed a tree for the council on 4th September his conclusion follows:

T333 Ash:

Age: Mature

Height: 14m (approx.)

spread: 8m

Condition/comments:

Overall crown condition is good with strong vitality and with no signs of stress.

Major deadwood is present in the crown but this is typical for the species.

Small area of dead bark with exposed heartwood at 0.75m (approx.). Evidence of recent moth activity within wound, most likely Goat Moth. Frass (wood shavings) present at the base of the tree suggest moth larvae have recently exited the tree. Extent of wound and damage by moths is not significant at this time. Large quantity of sound wood remaining around wound/circumference of the tree.

Base of tree is free from moth damage.

Recommendations:

-Remove major deadwood (12 months)

Monitor small wound at 75cm (monitor progression or further moth activity) (12 months)

The tree should be inspected every 18-24 months due to its position.

Based on this information the tree will not be removed.

4. It was agreed for the clerk to present a tender package for the grass cutting contract for 2024-2026 at the October meeting.

5. Lisa and Charlotte from the Feast Committee shared with council some different options to install a trim trail into the village on Parish owned land. Visuals of this equipment was shared between all councillors. It was **agreed** that the feast committee get quotations for the equipment. The council advised that it would be beneficial to get the opinion of the village on what equipment would be most popular.
6. This item has already been discussed in 23/91-1

23/95 Date of next meeting

11th October 2023

Wave			Cemetery Water	£	5.00		£	5.00	
Three	AAP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00
NEST			Clerk Pension	£	15.03			£	15.03
Amy Jacklin	923	15-Sep-23	September Salary	£	680.24			£	680.24
John Skipper	2359	31-Aug-23	Village Maintenance	£	750.00			£	750.00
Amy Jacklin	7/823	15-Sep-23	Clerk expenses July/August	£	48.50			£	48.50
Red Shoes	11723	05-Sep-23	Payroll services	£	48.00	£	9.60	£	57.60
Ward Gethin	204017	06-Sep-23	Surrender of Lease legal works	£	1,262.00	£	250.00	£	1,512.00

End Meeting: 8.49pm

Signed.....

Dated.....