

**Notice of Meeting:** Full Council Meeting

**Date:** 13<sup>th</sup> September 2023

**Time:** 7.30pm

**Venue:** The Village Hall, The Wyches, Little Thetford CB6 3HG



To All Members of the Parish Council. You are hereby summoned to attend the full council meeting of the Parish Council for the purpose of transacting the business as set out below. Any member not able to attend should send their apologies in before the meeting. The meeting is open to members of the public (including the press) but is not a public meeting.

**Quorum:** 3

**Members:** 6

**Vacancies:** 1

Mrs Amy Jacklin – Clerk/Proper Officer, 7<sup>th</sup> September 2023

*Mrs Amy Jacklin*

#### AGENDA

**23/84 Chairman Welcome**

**23/85 To receive and accept apologies for absence.**

**23/86 Councillor's Declarations of Interest**

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

**23/87 Public and Press Participation Session (10 minutes)**

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

**23/88 Approval of Minutes**

1. To approve minutes for signature from Wednesday 12<sup>th</sup> July 2023
2. Matters arising from the minutes (For information only)
3. Clerks Report

**23/89 Finance Matters**

1. To receive an update on the financial situation of the Council from the Clerk.
2. To approve invoices for payment as per schedule at the end of agenda.

**23/90 To receive County Councillor & District Councillor Reports**

**23/91 Planning Applications**

1. **23/00694/VAR-** Variation of condition 1 (Approved plans) of previously approved 22/00037/FUL for change of use to a mix of Gypsy and Traveller residential use, with construction of three residential pitches for equestrian use, and three stable blocks.

Location: Land West of Saunders Piece Ely Road Little Thetford Cambridgeshire (Comments to ECDC by 15<sup>th</sup> September 23)

### 23/92 Progress on Planning Applications (For Information)

### 23/93 Council Administration Matters

1. Written response from Dan Smith at East Cambs District Council regarding planning queries from Russel Drive.
2. Ward Gethin Update on the lease break between Little Thetford Parish council and the Sports and Social Club regarding the field, changing rooms and MUGA.
3. Discuss positioning of dog waste bins within the village.
4. Lisa Hadley (Chair of Feast Committee) would like to talk about an event for the Christmas light switch on.

### 23/82 Open Spaces

1. Discuss quotation for the installation of a drain connecting to a soakaway under the trampoline at the playpark.
2. Update council on the telephone box quotations and next steps.
3. For information only- Outcome of Tree (333). Share results of report from Chris Cant from ECDC Tree Team.
4. Discuss 2024 tender for the village maintenance and make any amendments if necessary.
5. Lisa Hadley to give an update on the Trim Trail.
6. Cllr Hadley to share findings from visual inspection of playpark- Specifically a fix to one of the spring rockers.

### 23/83 Date of next meeting

Wednesday 11<sup>th</sup> October 2023

### September Invoices

Wave			Cemetery Water	£	5.00		£	5.00	
Three	AP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00
NEST			Clerk Pension	£	15.03			£	15.03
Amy Jacklin	923	15-Sep-23	September Salary	£	680.24			£	680.24
John Skipper	2359	31-Aug-23	Village Maintenance	£	750.00			£	750.00
Amy Jacklin	7/823	15-Sep-23	Clerk expenses July/August	£	48.50			£	48.50
Red Shoes	11723	05-Sep-23	Payroll services	£	48.00	£	9.60	£	57.60
Ward Gethin	204017	06-Sep-23	Surrender of Lease legal works	£	1,262.00	£	250.00	£	1,512.00

Chairman: Cllr C Mitchell

Clerk- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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