

Little Thetford Parish Council

Chairman: Cllr C Mitchell

Clerk- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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You are hereby summoned to the full council meeting of Little Thetford Parish Council to be held on Wednesday 8th February 2023 at 7.30pm for the purpose of transacting the following business. The meeting will be held at The Village Hall, Little Thetford.

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

Thursday 2nd February 2023

Mrs Amy Jacklin Clerk to Little Thetford

AGENDA

23/11 Chairman Welcome

23/12 To receive and accept apologies for absence.

23/13 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

23/14 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

23/15 Approval of Minutes

1. To approve minutes with signature from Wednesday 11th January 2023.
2. Matters arising from the minutes (For information only)
3. Clerks report

23/16 To receive County Councillor & District Councillor Reports.

23/17 Planning Applications

23/18 Finance Matters

1. To receive an update on the financial situation of the council from the Clerk for January.
2. To approve invoices to be authorised and paid as per schedule at the end of agenda.

23/19 Open Spaces

1. Updates from two local tree surgeons regarding the remaining works from the last tree survey.
2. To discuss tree survey quotations
3. To discuss Howard Jones response to the pond assessment and his recommendations.

23/20 Risk Management

To discuss and agree actions from the quarterly children's playpark inspection carried out by safety play.

23/21 Council Administration Matters

1. To agree a request from The Feast Committee regarding a potential event for the Kings Coronation.
2. Clerk to share the elections process.
3. To discuss a request for a memorial for the cemetery from a member of the public.
4. Decide on a topic/title for the APM (25.4.23)

23/22 Car Park Re-Development

To discuss the quotation from Freeman Brear Architects regarding the initial works for the carpark re-development project.

23/23 Date of next meeting

Wednesday 8th March 2023

Any business to be considered by Little Thetford Parish Council must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

February Invoices

Wave			Cemetery Water	£	5.00		£	5.00	
Three	AP1176277684		Mobile Phone Charges	£	8.33	£	1.67	£	10.00
Little Thetford Newsletter		01-Feb-23	Newsletter costs	£	15.00			£	15.00
Cambridgeshire ACRE	2023	01/02/2023	Membership fees	£	60.00			£	60.00
Little Thetford Village Hall		13-Jan-23	APM meeting hall hire	£	30.00			£	30.00
Ernest Doe	1008	02-Feb-23	Signage	£	127.48	£	25.50	£	152.98
John Skipper		31-Jan-23	Cemetery Maintenance	£	135.00			£	135.00