

Little Thetford Parish Council

Chairman: Cllr C Mitchell

Clerk- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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You are hereby summoned to the full council meeting of Little Thetford Parish Council to be held on Wednesday 12th October 2022 at 7.30pm for the purpose of transacting the following business. The meeting will be held at The Village Hall, Little Thetford.

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

Wednesday 6th October 2022

Mrs Amy Jacklin Clerk to Little Thetford

AGENDA

22/38 Chairman Welcome

22/39 To receive and accept apologies for absence.

22/40 Councillor's Declarations of Interest

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

22/41 Public and Press Participation Session (10 minutes)

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

22/42 Approval of Minutes

1. To approve minutes with signature from Wednesday 13th July 2022.
2. Matters arising from the minutes (For information only)
3. Clerks report

22/43 The Village Hall

To provide the parish Council an update with things concerning the Village Hall

22/44 To receive County Councillor & District Councillor Reports.

22/45 Finance Matters

1. To receive an update on the financial situation of the council from the Clerk for both July, August and September
2. To approve invoices to be authorised and paid as per schedule at the end of agenda.

22/46 Planning Applications

1. **22/00898/FUL** Construction of single storey rear extension, resubmission of 22/00294/FUL Location: 4 The Wyches Little Thetford Ely Cambridgeshire CB6 3HG
2. **22/01104/FUL** Single storey rear extensions, front single storey garage extension and car port. Alterations to front and side boundary walls and entrance gates Location: 37 Watsons Lane Little Thetford Ely Cambridgeshire CB6 3HE
Reference:

22/47 Council Administration Matters

1. To discuss giving permission to Little Thetford eagles to place a plastic sign to the fencing on the car park as its registered as their home ground.
2. To discuss the need to continue with our contract with Pear Technology.
3. To discuss a letter from a member of the public regarding the Community Land Trust and whether the Parish Council wish to act.
4. To agree the quotation for 'The Village People' to refurbish our Village Sign.
5. To agree for material (Topsoil and grass seed) to be ordered for previously agreed works in the cemetery and playpark.
6. The clerk to share progress on the village noticeboards.
7. Discuss concerns re the safety of the nature pond at the conservation area.
8. Agree who will carry out risk assessments for October 22
9. Discuss safety play quotation for the ongoing inspections of our children's playpark.
10. Too review the external audit (PKF Littlejohn) findings.
11. Clerk to share information regarding open councillor vacancy.

22/48 Motion to Exclude

1. Too discuss clerks pension request and associated costs

Section 21/47 of the meeting shall be closed under the Public Bodies (Admissions to Meetings) Act 1960 S1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

22/49 Date of next meeting

Wednesday 9th November 2022

Any business to be considered by Little Thetford Parish Council must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

August Invoices- Paid in July

| | | | | | | | | | | |
|-------------------------|--------------|-----------|----------------------|---|----------|-----|------|----------|---------------------------|------------|
| Wave | | | Cemetery Water | £ | 5.00 | | £ | 5.00 | Continues to be collected | |
| Three | AP1176277684 | | Mobile Phone Charges | £ | 8.33 | £ | 1.67 | £ | 10.00 | Paid by DD |
| John Skipper | 2251 | | Village Maintenance | £ | 640.50 | | £ | 640.50 | Paid 22/8/22 | |
| Harry Stebbing Workshop | 1431 | | Noticeboards | £ | 3,750.00 | 750 | £ | 4,500.00 | Paid 22/8/22 | |
| Amy Jacklin | 722 | 27-Jul-22 | Clerk Salary | £ | 611.52 | | £ | 611.52 | Paid 22/8/22 | |

September Invoices- Paid in September

| | | | | | | | | | |
|-----------------------------|--------------|------------|------------------------|---|--------|---|------|------|--------|
| Wave | | | Cemetery Water | £ | 5.00 | | £ | 5.00 | |
| Three | AP1176277684 | | Mobile Phone Charges | £ | 8.33 | £ | 1.67 | £ | 10.00 |
| John Skipper | 2260 | 31-Aug-22 | Village Maintenance | £ | 281.50 | | | £ | 281.50 |
| Amy Jacklin | 9 | 05/09/2022 | Clerk Expenses | £ | 25.69 | | | £ | 25.69 |
| Blossoms of Ely- Ali Driver | 1 | 10-Sep-22 | Bouquet for HM passing | £ | 40.00 | | | £ | 40.00 |
| Amy Jacklin | 922 | 22-Sep-22 | September Salary | £ | 611.52 | | | £ | 611.52 |

October Invoices- To be agreed

| | | | | | | | | | |
|-----------------------------|--------------|------------|----------------------------|---|--------|---|-------|------|--------|
| Wave | | | Cemetery Water | £ | 5.00 | | £ | 5.00 | |
| Three | AP1176277684 | | Mobile Phone Charges | £ | 8.33 | £ | 1.67 | £ | 10.00 |
| RBL Poppy Appeal | D29257 | 20-Sep-22 | Wreath | £ | 20.00 | | | £ | 20.00 |
| Red Shoes | 9408 | 21/09/2022 | Quartely accounting fees | £ | 46.80 | | | £ | 46.80 |
| PKF Littlejohn | SB2022641 | 23-Sep-22 | External audit service | £ | 200.00 | £ | 40.00 | £ | 240.00 |
| Cartridge Save | | 29-Sep-22 | Ink Cartridge | £ | 19.99 | £ | 4.00 | £ | 23.99 |
| John Skipper | 08/07/1901 | 03-Oct-22 | Village Maintenance | £ | 735.50 | | | £ | 735.50 |
| Blossoms of Ely- Ali Driver | | 10-Sep-22 | Bouquet for Queens passing | £ | 40.00 | | | £ | 40.00 |

