

# Little Thetford Parish Council

Chairman: Cllr C Mitchell

Clerk: Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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Minutes of the Full Council Meeting held on Wednesday 13<sup>th</sup> April 2022 at 7.30pm

**Attendees:** Cllr Charlotte Mitchell (Chair), Cllr Ian Driver, Cllr Dan Peacock, Cllr Alison Kilby and Cllr Phil Hadley.

**Clerk:** Amy Jacklin  
Members of the public- None  
Start Time 7.31pm

## 21/173 Chairman Welcome

The chair welcomes everybody to the meeting.

## 21/174 To receive and accept apologies for absence.

Cllr Olibhe Collins-Neat and Cllr Tracey Durham

## 21/175 Councillor's Declarations of Interest

Cllr C Mitchell- 21/180 Planning application 22/00341/FUM

## 21/181 The Queens Jubilee

Request from Clair Melloy to move her session forward to too work commitments.

Update so far for Jubilee weekend events in Little Thetford.

**Thursday 2<sup>nd</sup> June** –The Church are organising a coffee morning. Jane will also arrange for an opportunity for the children to make their crowns ready for the Sunday competitions.

**Thursday 2<sup>nd</sup> June** - Beacon to be lit on the Thursday evening in line with the whole of the country which signals the commencement of the celebrations in the village. The lighting of the Beacon is 9.45pm.

It was suggested that John Neat and Brian Dewey to be asked to light the beacon on the evening, as they built it originally.

**Friday 3<sup>rd</sup> June** – A children's disco/party in the VH 3pm – 5pm. Theme to be 'Red, White and Blue' with traditional jelly and ice cream and other snacks to be supplied.

Disco, refreshments – Jelly and ice cream, crisps etc.

Free tickets to be requested in advance and entrance will be by ticket only. This will then help us to know numbers of attendees and ensure we have enough for everyone.

Ideas for party games – Pass the crown, musical statues etc.

**Saturday 4<sup>th</sup> June** – A Royal painting/crafting' morning – 10am to Midday. 8 carriages and 3 castles to be made up and decorated by the children. These are to be left in the hall to dry and ready for the Sunday to be put on display.

Church 2pm - 4pm - Cream tea afternoon at the church.

**Sunday 5<sup>th</sup> June** – Afternoon to commence with a parade of the children through the village to the Sports Field wearing their 'uniform' to include School, Little Acorns, Brigade the new Lt Thetford Football Team and other children of the village. Leaving the church at 11.45am. Flags for all to wave. Kazoos and drums to be used.

Community all comes together to celebrate the Jubilee. Event to be held on the sports field with BBQ, bar, refreshments, games, races, competitions, bouncy castles, music etc.

Competitions-

Adults – Best Crown – Best decorated house/property – Best decorated cake Children - Best Crown - Best Decorated Bike - Best Decorated Fairy Cakes. License to sell food to be acquired by the Feast.

Jubilee mugs will be given to all the children aged 11 or under who would like one, anybody else wishing to purchase one can via Clair Melloy. The number of mugs needed is 200.

It was **proposed** by Cllr Kilby and **seconded** by Cllr Hadley and **agreed** by unanimous vote to contribute half the cost of the mugs to the approx. value of £100. The feast would be contributing the other half of the cost.

It was **noted** Cllr Hadley agreed to complete all relevant risk assessments for the event.

It was **noted** that Cllr Driver and John Skipper had a meeting re the location of the new table tennis table, and it was agreed more negotiations on the location would be needed re ground levels.

Clair has also asked for two items to be placed on Mays agenda re a new feeder pillar and a grant application for the maintenance of the defibrillator.

#### **21/176 Public and Press Participation Session**

A resident from Dewsberry Gardens speaks for the 10 houses on Dewsberry Gardens regarding the safety to access the village for the children on the estate. She shares the demographics of the estate.

- There are 4 houses on the estate with young children (some attend Acorns and LT Primary School)
- There are 2 houses with elderly residents
- There are 2 houses with teenagers

The speed of traffic coming into the village is causing the risk to our children walking on the path to get to the village. We propose either a 30 mile an hour zone coming into the village or access via the cemetery to make it safer for our children to enter the village. Traffic calming or sleeping policeman is an option to slow the traffic also.

Cllr Mitchell talks about speed watch and asks if anyone from Dewsberry would be interested in volunteering to start this up again in the village to gain evidence and awareness of any problems.

#### **21/177 Approval of minutes**

1. It was **Proposed** by Cllr Peacock and **Seconded** by Cllr Kilby and **agreed** unanimously to accept the minutes from Wednesday 9th March 2022
2. The clerk **noted** there were no grants available for the Queen Jubilee weekend.
3. No questions regarding the clerk's report.

#### **21/178 To receive County Councillor & District Councillor Reports.**

None

#### **21/179 Finance Matters**

1. It was **proposed** by Cllr Hadley and **seconded** by Cllr Driver, with a unanimous vote to **accept** the council's financial position.
2. It was **proposed** by Cllr Mitchell and **seconded** by Cllr Driver, with a unanimous vote to **authorise** the April's invoices.

#### **21/180 Planning Applications**

22/00341/FUM-It was **agreed** by unanimous vote (1 abstention) that the Parish Council would **OBJECT** to this application based on the following.

- The planning application is contrary to local planning policy as it lies outside the planning development envelopment as per the 2015 local plan. The application is also NOT in line with policy GROWTH 2 stated on the Local Plan.
- There is no plan on this application to remove foul waste. The Parish Council would like this clearly documented before any decision is made on this application.

#### **21/182 Council Administration Matters**

1. It was **proposed** by Cllr Driver and **seconded** by Cllr Kilby to agree the changes on the 2022 Financial risk assessment. The clerk will publish this on the website in due course.
2. Cllr Hadley speaks about the risks found on the March quarterly risk assessment.
  - a. Grit Bin on New Close Road is leaking salt. Clerk to enquire about the cost of a new bin or repairs.
  - b. A spring is needed on the gate to the pond at the conservation area to keep it closed to prevent risk of children falling into the pond.
  - c. The ducting exit on the green at the top of Cowslip Drive needs a permanent lid/cover.
  - d. There is a national speed limit sign at Holt Fen which leads to a dead end, concerns are now there is a new housing estate, and the speed limit should be re-classed.

It was **proposed** by Cllr Mitchell and **seconded** by Cllr Kilby and **agreed** by unanimous vote for the clerk to action all the above.

3. It was **proposed** by Cllr Peacock and **seconded** by Cllr Kilby and **agreed** by unanimous vote to **accept** the quotation from NBB to supply the two new benches for the cemetery and for John Skipper to put in the bases for both. It was **noted** the clerk would have a meeting with John to show him the exact locations of both benches.
4. It was **proposed** by Cllr Hadley and **seconded** by Cllr Peacock and **agreed** by unanimous vote to continue our membership for 2022 with ICCM.
5. The clerk **notes** her holiday agreed by the HR committee will be from **22<sup>nd</sup> July 2022 until 5<sup>th</sup> September 2022**. There will be no Parish Council meeting in August. The clerk will pick up urgent emails on a weekly basis throughout this time.
6. The work on the new playpark will commence 20<sup>th</sup> April 2022 and will likely take 4 weeks to complete. A container will be delivered and placed on the green opposite whilst the works take place, this holds all equipment needed to complete the works. The clerk will share timelines with residents via Facebook.

It was highlighted during the pre-installation that some of the wetpour that wasn't due to be replaced has now become, due to wear and tear damaged and should be replaced with the works, the cost of this to the council is £2750. It was **proposed** by Cllr Mitchell and **seconded** by Cllr Kilby to **agreed** by unanimous vote to accept these addition costs. It was also **noted** that any ideas for the new playparks grand opening should come to the clerk ahead of completion.

7. Cllr Driver highlights that Holt Fen is continuing to flood in heavy rain. It was **agreed** for the clerk to contact Bill Hunt to see if he could chase up plan of works. Cllr Drivers also advised that red reflectors should be placed on the gate posts and signs for the carpark stating, 'Park at your own risk' should be displayed.

Cllr Driver also has concerns about the central bollard at the entrance to the carpark is too high and could potentially hit the bottom of people's cars.

It was **proposed** by Cllr Kilby and **seconded** by Cllr Driver and **agreed** by unanimous vote for the clerk to order reflectors, signs and meet with John Skipper about the bollard.

#### **21/183 Open Spaces**

1. It was **proposed** by Cllr Driver and **seconded** by Cllr Mitchell and **agreed** by unanimous vote to increase the amount paid on John Skippers tender from £150 to £200 3x per year to cut the grassland within the conservation area. It was also **agreed** to pay John an extra £20 per month to cover rising fuel expenses.
2. Cllr Mitchell shared that she has had a meeting with MoreComms a local telecommunication company to discuss putting CCTV into two locations within the village where crime has been committed recently, one being Red Fen Road which is subject the fly tipping daily and the other the carpark next to the Village Hall where there have been cases of anti-social behaviour. The clerk will share more information and costs in the May meeting.
3. After a long discussion it was agreed the residents of Little Thetford should have their say on weather, they think a footpath is suitable to connect Dewsberry Gardens with the village via the cemetery. The clerk will post an article in the next newsletter asking for views to be emailed to the clerk. The clerk will also post on Facebook and the Parish Council website to ensure the message reaches as many residents as possible. The views would then be brought back to the Parish Council to decide the outcome. This decision was **proposed** by Cllr Driver and **seconded** by Cllr Mitchell and **agreed** by unanimous vote.
4. Cllr Peacock shared his ideas for a heritage trail for Little Thetford which include the use of QR codes on posts at various locations around the village. A local historian has been approached but can give no practical support now. Cllr Peacock will approach The Ely Museum to see if that can offer support for the information needed. Cllr Hadley contacted CCAN to see if they would be interested in helping with the trail. He explained that it is important to find partners/agencies to help before we seek funding.

#### **21/184 Date of next meeting**

Wednesday 13<sup>th</sup> April 2022

End meeting 9.43pm

|                                 |                  |                                       |                 |          |                 |                                 |  |  |                             |
|---------------------------------|------------------|---------------------------------------|-----------------|----------|-----------------|---------------------------------|--|--|-----------------------------|
| Wave                            |                  | Cemetery Water                        | £ 5.00          |          | £ 5.00          | Continues to be collected by DD |  |  |                             |
| Three                           | AP1176277684     | Mobile Phone Charges                  | £ 8.33          | £ 1.67   | £ 10.00         | Paid by DD                      |  |  |                             |
| John Skipper                    | 2210             | Village Maintenance                   | £ 309.00        |          | £ 309.00        |                                 |  |  |                             |
| ICCM membership                 | 4341             | 2022 ICCM membership fees             | £ 95.00         |          | £ 95.00         |                                 |  |  |                             |
| East Cambs Trading              | 61095            | Playpark Inspection                   | £ 25.00         | £ 5.00   | £ 30.00         |                                 |  |  |                             |
| Street Scene Ltd                | SI227            | Dig waste bins/Signage                | £ 788.00        | £ 157.60 | £ 945.60        |                                 |  |  |                             |
| LTVH                            | 28/08/2453       | Village Hall hire                     | £ 60.00         |          | £ 60.00         |                                 |  |  |                             |
| Red Shoes                       | 8386             | Accounting Services                   | £ 37.50         | £ 7.50   | £ 45.00         |                                 |  |  |                             |
| LTVH                            | 13585            | Release of grant for dishwasher       | £ 500.00        |          | £ 500.00        |                                 |  |  | Agreed at July 2021 meeting |
| <b>JMA Inflatables (CHEQUE)</b> | <b>JMA050622</b> | <b>Bouncy Castle hire for Jubilee</b> | <b>£ 600.00</b> |          | <b>£ 600.00</b> |                                 |  |  | Not cashed until June 2022  |
| NBB School Shelters             | 135204           | Benches for Cemetery                  | £ 646.00        | £ 129.20 | £ 775.20        |                                 |  |  |                             |
| Viking                          | 8781918          | Stationary for new tax year           | £ 35.79         | £ 5.64   | £ 41.43         |                                 |  |  |                             |
| Amy Jacklin                     | 202204           | Clerk Salary                          | £ 611.52        |          | £ 611.52        |                                 |  |  |                             |
| Amy Jacklin                     | 21422            | Clerk expenses                        | £ 26.79         |          | £ 26.79         |                                 |  |  |                             |
| Dash (UK)                       | 17915            | Jubilee Mugs                          | £ 590.00        | £ 118.00 | £ 708.00        |                                 |  |  |                             |

Signed.....

Dated.....