

Little Thetford Parish Council

Chairman: Cllr C Mitchell

Clerk: Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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Minutes for the Extraordinary Meeting that was held on Thursday 4th November 2021.

Attendees- Cllr Alison Kilby, Cllr Phil Hadley, Cllr Ian Driver, Cllr Dan Peacock and Cllr Olibhe Collins-Neat.

Clerk- Amy Jacklin and minute taker

2x members of the public

Start: 7.45pm

21/101 Vice Chairman's Welcome

Alison welcomed everyone to the meeting thanking everyone for attending. She also welcomed the four new Parish Councillors.

21/102 To receive and accept apologies for absence.

Cllr Charlotte Mitchell

21/103 Complete Acceptance to Office and Declaration of Interest forms for new Councillors.

All new councillors completed and signed their declaration of acceptance of office and the clerk counter signed. Declaration of interest forms were given out, clerk advised that a copy should be sent to the ECDC monitoring officer as well as a copy to the clerk once completed.

21/104 Councillor's Declarations of Interest

Cllr Olibhe Collins-Neat declared she is a trustee of the feast committee.

21/105 Council administration Matters

1. It was agreed after a **unanimous** vote that 'Christmas in Little Thetford' the official lights switch on, would be held on a piece of Parish Council Land at the top of Cowslip Drive opposite the children's playpark.
2. It was agreed by **unanimous** vote that the Parish Council would fund the work needed to supply the trees lighting. This work will be carried out by Balfour Beatty and will consist of the supply and installation of the feeder pillar including male commando socket, festive timer and cable in. The total cost of this work is £1447.97.
3. It was **agreed** that the Parish Council would purchase the tree lights from Festive lights at the cost of £1073.07. The Feast Committee have kindly donated the money to pay for these lights. Thankyou for this kind donation Clair and the team.
4. It was **agreed** the clerk would write a letter to all residents within the vicinity of Cowslip Drive and Watson Lane to make them aware of slight disruptions on the evening of 3rd December between 6pm-8pm, whilst the event takes place.
5. Thanks to Cllr Hadley for organising the extensive risk assessments and licences for the evening.
6. It was **noted** the clerk has contacted the Parish Councils insurance company, and as this is a Parish Council run event, we are fully insured for the event under our own insurance policy.
7. It was **agreed** for the clerk to approach the Village Hall's Chairman to ask if the Village Hall would like to be involved with the event.

Meeting Close- 9.16pm

21/106 Date of next meeting

Wednesday 17th November- ***LOCATION- St Georges Church*** Please could anyone who wishes to submit items for the addenda do this at least 7 days prior to the meeting.

UNRAFI