**Little Thetford Parish Council**

Chairman: Vacant

Clerk- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG 07828 402 093 parish.clerk@littlethetford.org.uk

You are hereby summoned to the full council meeting of Little Thetford Parish Council to be held on Wednesday 13th October 2021 at 7.30pm for the purpose of transacting the following business. The meeting will be held at Little Thetford Village Hall.

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

7th October 2021 ***Mrs Amy Jacklin***  Clerk to Little Thetford Parish

**AGENDA**

**21/88 Election of Chairman**

To elect the chairman due to Cllr G James’s resignation in September 2021. The elected Chairman will then execute the Declaration of Acceptance of Office.

**21/89 Statement from Bill Hunt**

**21/90 To receive and accept apologies for absence.**

**21/91 Councillor’s Declarations of Interest**

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

**21/92 Public and Press Participation Session (10 minutes)**

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

**21/93 Approval of Minutes**

1. To approve minutes for signature from Wednesday 8th September 2021
2. Matters arising from the minutes (For information only)
3. Clerks Report

**21/94 Finance Matters**

1. To receive an update on the financial situation of the council from the clerk.
2. To approve invoices to be authorised and paid as per schedule at the end of agenda.

**21/95 To receive County Councillor & District Councillor Reports**

**21/96 Planning Matters**

1. 21/01436/FUL- Grey Gables- 1 Main Street Little Thetford Ely Cambridgeshire CB6 3HA- Proposal Demolition of existing conservatory and addition of 2 storey extension.

**21/97 Council Administration Matters**

1. Clerk to give update on Playpark developments.
2. Clerk to share the outcome of the Littlejohn Audit.
3. To discuss Little Thetford’s plans a Christmas light switch on, and progress made so far.

**21/97 Open Spaces**

1. Clerk to give update on the conservation area and the hire of machine to cut area.
2. Clerk to share information and tenders for the trees on Cowslip.
3. Clerk to share land valuation from Cheffins for rent review in October.
4. To agree to urgent work on the Oak tree @ Little Acorns

**21/98 Cemetery Matters**

1. Clerk to share recommendations from a tree surgeon about trees in the cemetery.

**21/99 Date of next meeting**

Wednesday 10th November 2021

*Any business to be considered by Little Thetford Parish Council must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

October INVOICES

