

# Little Thetford Parish Council

Chairman: Cllr G James

Clerk- Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

07828 402 093 [parish.clerk@littlethetford.org.uk](mailto:parish.clerk@littlethetford.org.uk)



You are hereby summoned to the full council meeting of Little Thetford Parish Council to be held on Wednesday 8<sup>th</sup> September 2021 at 7.30pm for the purpose of transacting the following business. The meeting will be held at Little Thetford Village Hall.

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

Thursday 2<sup>nd</sup> September 2021

*Mrs Amy Jacklin* Clerk to Little Thetford Parish

## AGENDA

### **21/71 Chairman Welcome**

### **21/72 To receive and accept apologies for absence.**

### **21/73 Councillor's Declarations of Interest**

1. To receive declarations of Interest from Councillors on the items on the agenda.
2. For declarations of interest received, Councillors to inform the chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
3. To receive written requests for dispensations for disclosable pecuniary interests (if any).
4. To grant any requests for dispensation as appropriate.

### **21/74 Public and Press Participation Session (10 minutes)**

1. Open Forum to provide the opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
2. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
3. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the chairman. Limited to 3 minutes per person, 10 minutes in total.

### **21/75 Approval of Minutes**

1. To approve minutes for signature from Wednesday 11<sup>th</sup> August 2021
2. Matters arising from the minutes (For information only)
3. Clerks Report

### **21/76 'New life on the old west' (15 mins)**

An update from Howard Jones on how the project is progressing and next steps.

### **21/77 To receive County Councillor & District Councillor Reports**

### **21/78 Planning Matters**

1. Cllr James to share information from Molly Hood (Planning Officer) about boundaries on self-build development from meeting 16<sup>th</sup> Aug.
2. **Amendment-21/00864/RMA-** Additional submission in response to the LLFA -Reserved matters for **Plot 9** only for appearance, landscape, layout, and scale of previously approved 19/00408/OUM for Residential development for Phased outline proposal for 10 self/custom build dwellings and access Location.
3. **Amendment-: 21/00830/RMA-** Revisions to the block plan to demonstrate the constraints of the site, dimensions of the parking and the CEMP provision. Reserved matters for **Plot 6** Self Build only for appearance, landscape, layout, and scale

of previously approved 19/00408/OUM for Residential development for Phased outline proposal for 10 self/custom build dwellings and access Location.

4. **Amendment**-Reserved matters for Plot 5 only for appearance, landscape, layout and scale of previously approved 19/00408/OUM for Residential development for Phased outline proposal for 10 self/custom build dwellings and access Location: Plot 5 Land To West Of Little Thetford Acorns (Pre-school And Childrens Club) The Wyches Little Thetford Cambridgeshire Reference An amendment has been received for the development described above. The amendment involves: Drainage details to responded to the LLFA comments. Defined boundary treatments and CEMP specification.
5. **21/01242/FUL** -Remove Conservatory and construct a single storey extension to the rear of the property, incorporating a garage conversion Location: 22 Orchid Close Little Thetford Ely Cambridgeshire CB6 3JE.
6. **21/01123/FUL**-Change of use of residential care home to 6 self-contained flats Location: Lifespan Social Care Project Amberside Stretham Station Road Wilburton Ely Cambridgeshire CB6 3QD.

#### **21/79 Finance Matters**

1. To receive an update on the financial situation of the council from the clerk.
2. To approve invoices to be authorised and paid as per schedule at the end of agenda.

#### **21/80 Council Administration Matters**

1. To consider a grant application received from the Church/ To discuss Village Hall dishwasher.
2. To agree a 'Equality and Diversity' policy
3. To review developments on the children's playpark on Cowslip Drive.
4. Discuss restoration of the telephone box.

#### **21/81 Open Spaces**

1. Discuss the hire of machine for the Conservation area cutting for 2021/2022
2. Discuss recommended tree work on the trees at Cowslip Drive (Clerk has added advised action and quote to members page) and approve 2<sup>nd</sup> invoice for emergency work.
3. Discuss conservation area footpath and materials to be used.
4. Clerk to update councillors on the use of Private Road 11.

#### **21/82 Flooding Update**

1. Update on the village survey carried out by Eleanor Seymour.
2. Update on works on the Holt Fen Culvert.
3. Update on the results from the Red Fen Road culvert from IDB.

#### **21/83 Christmas**

Progress update and to review letter to be sent out RE involvement and support of the event.

#### **21/84 Cemetery Works**

1. Discuss tree maintenance within the cemetery.
2. Update of tendered works from August's agenda.

#### **21/85 COVID Community Champions Award**

Cllr James to share information about the Community Champions Award and the nomination process.

#### **21/86 Motion to Exclude**

1. Update on clerks training.

Section 21/47 of the meeting shall be closed under the Public Bodies (Admissions to Meetings) Act 1960 S1(2) A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

#### **21/87 Date of next meeting**

Wednesday 13<sup>th</sup> October 2021- Any proposals for agenda items to be with clerk by Friday 1st October please.

#### **September INVOICES**

Wave			Cemetery Water	£ 5.00	£-	£ 5.00	Continues to be collected
Three	AP1176277684		Mobile Phone Charges	£ 8.33	£ 1.67	£ 10.00	Paid by DD
Mrs Amy Jacklin	2108		Clerk Salary	£ 448.80		£ 448.80	Paid 20/8/21
HMRC	120PZ00709		Clerks Tax	£ 60.80		£ 60.80	Paid 20/8/21
DKB Patios and Fencing	1		Fencing and gate at the carpark	£ 3,500.00		£ 3,500.00	Paid 20/8/21
ACS Tree Care	58		Tree work at Cowslip	£ 320.00		£ 320.00	Paid 20/8/21
The Feast Committee	CHQ5		Insurance for yearly feast	£ 210.00		£ 210.00	CHQ issued 19/8
The Feast Committee	CHQ6		COVID grant for cleaning products	£ 50.00		£ 50.00	CHQ issued 19/8
John Skipper	2160		Village Maintenance	£ 770.63		£ 770.63	OUTSTANDING
Pear Technology	131634		Mapping System annual fees	£ 140.00	£ 28.00	£ 168.00	OUTSTANDING
East Cambs Trading Co	60943		Play park inspection	£ 25.00	£ 5.00	£ 30.00	OUTSTANDING