

Little Thetford Parish Council

Chairman: Cllr G James

Clerk: Mrs Amy Jacklin, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

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Minutes of the Extraordinary Meeting held on Wednesday 19th May 2021 at 7.32pm

Attendees: Cllr Graham James (Chairman), Cllr Alison Kilby, Cllr Charlotte Mitchell, Cllr Robert Clark, Cllr Caroline Chamberlain, Cllr Stephen Lamb, Cllr Lisa Stubbs

Clerk: Amy Jacklin and minute taker.

No members of the public present.

21/51 To receive and accept apologies for absence.

None

21/52 Councillor's Declarations of Interest

Cllr Stubbs is a member of ECDC planning committee. She will not comment on items 21/52. Also, trustee of the Village Hall.

21/52 Planning Matters

1. Cllr James had a meeting with Cllr Hunt and Cllr Stubbs on the site at the self-build plots (19/00408/OUM), to talk about the incorrect location on the planning application, of the culvert. Also, the difference in ground levels. As a result, Cllr Hunt asked us to write formally to ECDC planning Manager. Cllr Hunt has recommended the planning manager investigation, to understand the positioning of the culvert, as the designed new property should not be built on top of the culvert. Also concerns about the height difference (approx. 1.5m/2m) between the plots and the cemetery. This impacts plot 1 mainly but also plot 2. The clerk has written to the planning manager, no response received yet.

The clerk asked for an extension on the below applications, until the next face to face PC meeting in July but was told that an extension could not be given for that far in advance.

2. *Plot 3- 21/00667/RMA-* The parish council agree that this design is more in keeping with other new developments in Little Thetford. They are satisfied with the height difference of land on this plot. It was **proposed** by Cllr Clark and **seconded** by Cllr Lamb and **resolved** by unanimous vote, 1 abstention that the application would be **supported** with comments. (Planning Condition RE use of carpark)
3. *Plot 2- 21/00710/RMA-* The parish council agree that the design is more in keeping with other new developments in Little Thetford. There are concerns that Plot 1 sits nearly 2m higher than Plot 2. Clerk to ask the planning officer how will this be managed, also how will the height difference be managed between the plot and the cemetery? It was **proposed** by Cllr Clark and **seconded** by Cllr Chamberlain and **resolved** by unanimous vote, 1 abstention that the application would be **supported** on the condition that the high difference in land would be resolved.

Cllr Mitchell leaves meeting at 8pm- Due to work commitments.

A councillor noted that they do not feel able to criticise the self-build designs due to the untidy nature of the carpark and surrounding area.

After a lengthy discussion it was agreed that the parish council would like to put in a 'planning condition' to support the self builds with setting up an agreement with us to use the carpark rather than the road. It was agreed that it could get extremely dangerous with too many heavy goods

vehicles and vans parked along the road (The Wyches). The Parish Council would like each plot to liaise with the clerk on who the point of contact would be for that plot. The clerk should put this to the planning officer to decide whether this is achievable.

The Parish Council have highlighted a potential safety concern with Little Acorns being next to the carpark and lots of vehicles in and out all day. A suggestion was to write to Little Acorns so they could let the parents know to be vigilant during these times.

21/53 Open Spaces

- Final tree quotation was discussed. Clerk explained that there are some trees with 'Planning Conditions' this needs to be taken into consideration regarding the start date of work. Nesting session would also need to be considered when carrying out work. Application to ECDC has been completed to work on tree 386 that has a planning condition, this can take 3 weeks. Clerk also shared that many of the trees around Cowslip Drive and the Cemetery are subject to 'Planning Conditions'. It was **proposed** by Cllr Lamb and **seconded** by Cllr James and **resolved** by unanimous vote to use **Greenwood Tree Surgery** for the tree work. Clerk to try and negotiate price further with Greenwood.
- Clerk to circulate the email from Kevin Drane about 'Planning Conditions' also to update the survey with all trees that have planning conditions. Cllr Chamberlain has asked the clerk to re-visit any Tree Preservation Orders with Kevin Drane.

21/54 Council Administration Matters

- Application for £100 from the Brigade discussed to enable them to carry out a camp that is COVID safe. It was **proposed** by Cllr Kilby and **seconded** by Cllr Lamb and **resolved** by unanimous vote to accept the grant. It was **noted** the clerk would ask for a receipt to show spending.
It was **noted** that grant application has been received from the Village Hall for a dishwasher but missed the cut off for this meeting. This would be discussed at the meeting in July.
- It was **agreed** for Cllr Stubbs to continue in her role as Village Hall trustee so she could represent the Parish Councils interests. There was no other interest from the other councillors to join as Village Hall trustees. It was **proposed** by Cllr James and **seconded** by Cllr Lamb and **resolved** by unanimous vote for Cllr Stubbs to continue as Village Hall Trustee.

21/55 Financial Matters

- Hammond Polishing will come out of the lottery fund, this damage happened when the benches were delivered to the village hall. Came and Company invoice has been updated with new street furniture.
- Clerk to add invoices onto member's page.

It was **proposed** by Cllr Kilby and **seconded** by Cllr Chamberlain and **resolved** by unanimous vote the invoices should be paid. It was **agreed** Cllr Clark and Cllr James would authorise the invoices.

Hamond Polishing	1	03-May-21	Repair Village Hall Floor	£ 109.59	£ 109.59
Came & Company Insurance	438988531	13-May-21	Annual Insurance	£ 466.34	£ 466.34
Mrs Amy Jacklin	1	06-May-21	Reimbursement of Bissel Carpet Cleaner for LTPS	£ 689.04	£ 689.04
Mrs Lisa Stubbs	1	13-May-21	Reimbursement from noticeboard key replacements.	£ 15.00	£ 15.00

21/56 Date of Next Meeting

Date of next meeting Wednesday 14th July.

Meeting Close- 8.50pm

Signed:

Date:

DRAFT