

# Little Thetford Parish Council

Chairman: Cllr G James

Locum Clerk: Mrs L White, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG  
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You are hereby summoned to the full council meeting of Little Thetford Parish Council to be held on Wednesday 10<sup>th</sup> February 2021 at 7:30pm for the purpose of transacting the following business. The meeting will be held via Zoom (online)

<https://us02web.zoom.us/j/85069945233?pwd=VmJMcnVROVpWdmZPajk5UnhmR2NFQT09>

**Meeting ID:** 850 6994 5233

**Passcode:** 093765

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

4<sup>th</sup> February 2021

Libby White BEM FdA PSLCC, Locum Clerk

## AGENDA

### 21/16 Chairman's Welcome

### 21/17 To receive and accept apologies for absence

### 21/18 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

### 21/19 Public and Press Participation Session (10mins)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

### 21/20 Approval of Minutes

- a. To approve minutes for signature from 13<sup>th</sup> January and 6<sup>th</sup> February.
- b. Matters arising from the minutes (for information only).
- c. Clerk's Report.

### 21/21 To receive County Councillor & District Councillor Reports

### 21/22 Planning Matters

- a. 20/01640/FUL – Accommodation/Housing for the homeless at Amberside, Stretham Station Road, Wilburton
- b. 19/00408/DISD – To discharge conditions 10 (surface water drainage (including all SuDS features)) of decision 19/00408/OUM dated 21 June 19 for residential development for Phased outline proposal for 10 self/custom build dwellings and access at land to west of Little Acorns, The Wyches, Little Thetford
- c. 15/01476/DISB – to discharge condition 4 (Part (iii) Contamination) of decision 15/01476/OUT dated 15<sup>th</sup> April 2016 for erection of four dwellings and associated works at land opposite 12 Holt Fen, Little Thetford

### 21/23 Finance Matters

- a. To receive an update on the financial situation of the Council from the Locum Clerk.
- b. To approve invoices to be authorised and paid as per schedule at the end of the agenda.
- c. To consider quotations for tree work to be carried out following the tree survey.
- d. To consider correspondence received from Little Thetford Village Hall in respect of support following Covid-19.

### 21/24 Council Administration Matters

- a. To receive an update on the Holt Fen Wayleave.
- b. To consider the next steps with the potential playground upgrade following feedback from residents.
- c. To consider the current situation with discussions about the car park.
- d. To consider a Grants policy for the council.
- e. To consider carrying out risk assessments of Council property and assets in the village.
- f. To consider the next steps with the Conservation Area.
- g. To understand the next steps following submission of the Flooding report to various bodies and a letter received from Mr Parish.

### 21/25 Date of Next Meeting

Date of Next Meeting 10<sup>th</sup> March 2021

Supplier	Invoice No.	Invoice Date	Cost Description	Net	VAT	Total
Wave*	8100159	09-Nov-20	Cemetery Water	5.00	-	5.00
Three*	AAP1176277684	13-Jan-21	Mobile Phone Charges	8.33	1.67	10.00
Little Acorns			Donation for Covid Support	500.00	-	500.00
Libby White			Laptops to be lent to School	441.99		441.99
Libby White			iPads to be lent to School	658.00		658.00
PKF Littlejohn	SB20203793	28-Nov-20	External Audit	300.00	60.00	360.00
Acacia Tree Surgery Limited	37435	18-Jan-21	Tree Survey	1,450.00	290.00	1,740.00
J Skipper Gardening Services	2102	31-Jan-21	Grass Cutting - January	422.90	-	422.90
Brookfield Groundcare	12915	01-Feb-21	Removal of Stumps and brash	405.00	81.00	486.00
CAPALC	2375	01-Feb-21	Locum Clerk - January	420.00	-	420.00
East Cambs Trading	60818	04-Feb-21	Play area inspection	25.00	5.00	30.00
				<b>4,636.22</b>	<b>437.67</b>	<b>5,073.89</b>

\* Continues to be collected by DD