

Little Thetford Parish Council

Chairman: Cllr G James

Locum Clerk: Mrs L White, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG

07808 524 875 parish.clerk@littlethetford.org.uk



Minutes of meeting held on Wednesday 9th December 2020 at 7:30pm via Zoom

Attendees: Cllr James (Chairman) Cllr Clark, Cllr Kilby, Cllr Mitchell, Cllr Chamberlain and Cllr Stubbs

Emily Mulvaney and Andrea Dodson– CLT

Locum Clerk: Mrs Libby White

Members of the Public: 6

20/146 Chairman's Welcome

Cllr James noted that Sarah Parish had resigned her post as Cllr and expressed his thanks for all her hard work over the last few months.

20/147 To receive and accept apologies for absence

None

20/148 Councillors' Declarations of Interest

Cllr James noted that he is interim chair of Little Thetford CLT (item 152)

Cllr Chamberlain noted that she is a trustee of the Little Thetford CLT (item 152)

Cllr Stubbs noted that she is a trustee of Village Hall (Item 155e)

20/149 Public and Press Participation Session (10mins)

None

20/150 Approval of Minutes

a. It was **proposed** by Cllr Kilby, seconded by Cllr Chamberlain and **RESOLVED** by a unanimous vote to approve the minutes of 11th November 2020.

b. The Interim Clerk noted that new lifebuoy housing had been ordered and Mr Skipper was installing at the Conservation Area

Progress is being made with the change of signatories for the Cambridge Building Society

The Locum Clerk is still to liaise with Highways about the dropped kerb installed on the Wyches

The goalposts, which have been left on PC land and a request sent to have them removed, are still in place. A chaser letter to be sent and if not gone by 23rd December, Mr Skipper will be asked to dispose of on behalf of the council.

c. Clerk's Report was circulated to all members as part of the meeting papers.

20/151 To receive County Councillor & District Councillor Reports

Report is available on the website, noticeboard and was circulated to all Cllrs. In summary the report covers items including: the bus, walk and cycling survey; 5-year land supply; Covid-19; White Paper Planning Reforms; MOD housing site at Ely; £100k homes schemes; Christmas waste and recycling collections; Princess of Wales Hospital redevelopment and £750k earmarked for expansion for St Marys Surgery in Ely.

20/152 Community Land Trust (CLT)

A presentation was provided by Emily Mulvaney (Combined Authority) and Andrea Dobson (Stretham & Wilburton CLT). Cllr James noted that the Little Thetford CLT would be approaching the Parish Council for support in the near future.

20/153 Planning Matters

- a. Cllr Clark noted that unfortunately he had missed the Waterbeach to Cambridge consultation on 16th November 2020. It was noted that there are more consultations coming through.
- b. [20/01533/FUL](#) – garage conversion to create recreational room and front gable extension above garage to create a home office. New front gates and new canopy to create carport at Apiary House, 5 Main Street, Little Thetford

It was **proposed** by Cllr Kilby, seconded by Cllr Clark and **RESOLVED** by a unanimous vote that the application be recommended for parish council **SUPPORT**.

1 abstention

- c. [20/01577/FUL](#) – erection of gates at The Green, Little Thetford

It was **proposed** by Cllr Clark, seconded by Cllr Kilby and **RESOLVED** by a unanimous vote that the application be recommended for parish council **OBJECTION** due to the material planning consideration in that Cllrs have concern about means of access to the property especially on rubbish collection days due to the bins which will be on the highways access (PC property) on the outside of the property, the development was applied for as a standard development with no mention of gating. Councillors consider this out of character by changing a standard community to a gated one and they continue to have concerns over foul water. It was requested that should the Officer be minded to recommend for approval, the application be called to Committee.

1 abstention

20/154 Finance Matters

- a. The Clerk updated members on the financial situation of the Council.
- b. The invoices had been circulated for approval. Invoices were approved for payment with Cllr James to authorise all invoices, Cllr Clark to authorise all apart from his reimbursement and Cllr Stubbs to authorise the payment to Cllr Clark
- c. The proposed budget for 2021/22 as drafted by the Locum Clerk was considered by members. After some discussion and a slight tweak, it was **proposed** by Cllr Stubbs, seconded by Cllr Chamberlain and **RESOLVED** by a unanimous vote that the budget be set and a precept request of £17,250 be sent to ECDC. It was requested that thanks to Locum Clerk be minuted, for the work carried out on the budget.
- d. It was **noted** that though Little Thetford Parish Council had received £5,000 for COVID-19 support, there had not been much uptake for requests for help. After some discussion about potential assistance to the Village Hall, it was noted that it is up to the Village Hall committee to approach the parish council for help if they require it.

20/155 Council Administration Matters

- a. It was **noted** that the Developer at Holt Fen has agreed to pay the solicitor's fees. First invoice received from the solicitor but is paid from the funds already paid to the solicitor (in case Counsel is required).
- b. It was **noted** that Cllr Kilby requested an item to look at a potential new litter bin on New Close Road. After some discussion it was agreed to speak to ECDC to look at putting in bin here and further up the village.
- c. It was **noted** that there had been an extra ordinary meeting between meetings to discuss the questionnaire. The questionnaire was discussed at length and it was agreed to bring back to the next meeting with some amendments being made by the Locum Clerk.
- d. The Locum Clerk noted that she had contacted the Chair of the Sports and Social Club as meetings about the Car Park had come to a standstill. Cllrs noted that this needs to progress as a matter of urgency, and asked if there is there no way to meet virtually. Invite to next meeting to provide an update. Use PC Zoom facility if they do not have access.

Cllr James left the meeting at 9.49pm.

Cllr James returned to the meeting at 9.50pm.

Finally, it was agreed to ask the Sports Clubs for the gates to be removed.

- e. A letter from the Village Hall Trustee was considered by members to register the land in front of the hall as a Village Green. There was a lengthy discussion about the land ownership and the possibilities available to the Village Hall. It was agreed that the parish council will write to the Village Hall to confirm that they are in the best place to register the land themselves.

20/156 Date of Next Meeting

Date of Next Meeting Wednesday 13th January 2021.

Meeting closed 10:15pm

Signed:

Date:

Supplier	Invoice No.	Invoice Date	Cost Description	Net	VAT	Total
Crewsafe Marine Limited*	1973	20-Nov-20	Lifebuoy Housing	£ 324.50	£ 64.90	£ 389.40
Wave**	8100159	09-Nov-20	Cemetery Water	£ 5.00	£ -	£ 5.00
East Cambs Trading Co Ltd	60749	14-Oct-20	Play Area Inspection	£ 25.00	£ 5.00	£ 30.00
CAPALC	2333	01-Dec-20	Locum Services - November	£ 918.75	£ -	£ 918.75
J Skipper Gardening Services	2083	30-Nov-20	Grass Cutting - November	£ 567.00	£ -	£ 567.00
CLlr Bob Clark			Building Society Expenses	£ 12.75	£ -	£ 12.75
Little Acorns Pre-School			Donation - agreed Oct Meeting	£ 220.62	£ -	£ 220.62
				£2,073.62	£ 69.90	£2,143.52

* Paid between meetings due to health and safety.

** Continues to be collected by DD.