

Little Thetford Parish Council

Chairman: Cllr G James

Locum Clerk: Mrs L White, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG
07808 524 875 parish.clerk@littletetford.org.uk



You are hereby summonsed to the full council meeting of Little Thetford Parish Council to be held on Wednesday 14th October 2020 at 7:30pm for the purpose of transacting the following business. The meeting will be held via Zoom (online)

<https://us02web.zoom.us/j/85069945233?pwd=VmJMcnVROVpWdmZPajk5UnhmR2NFQT09>

Meeting ID: 850 6994 5233

Passcode: 093765

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

14th October 2020

Libby White CertHE PSLCC, Locum Clerk

AGENDA

20/116 Chairman's Welcome

20/117 To receive and accept apologies for absence

20/118 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

20/119 Public and Press Participation Session (10mins)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

20/120 Approval of Minutes

- a. To approve minutes for signature from 9th September 2020.
- b. Matters arising from the minutes (for information only).
- c. Clerk's Report.

20/121 To receive County Councillor & District Councillor Reports

20/122 Planning Matters

- a. To consider the Sunnica Energy Farm Consultation
- b. To consider a response to the White Paper: Planning for the Future
- c. [20/00736/RMA](#) – reserved matters for Plot 10, 4 bed dwelling and siting of a mobile home during build at Plot 10, land west of Little Thetford Social Club, The Wyches, Little Thetford
- d. [20/01230/FUL](#) – change of use application from redundant Baptist Chapel to residential dwelling, along with first floor rear extension and fenestration amendments at Little Thetford Baptist Church, Main Street, Little Thetford
- e. [20/01249/RMA](#) – Reserved matters for Phase 1 for site access, estate road, turning head, visibility splays and drainage for decision 19/00408/OUM for residential development for Phased outline proposal for 10 self/custom build dwellings and access at land west of Little Thetford Acorns (pre-school), The Wyches, Little Thetford

20/123 Finance Matters

- a. To receive an update on the financial situation of the Council from the Locum Clerk.
- b. To consider the grant request from Little Acorns Pre-School
- c. To approve invoices to be authorised and paid as per schedule at the end of the agenda.
- d. To consider applying for a prepaid card for the Parish Council allowing payment of items which cannot be invoiced.

20/124 Council Administration Matters

- a. To receive an update on the Holt Fen Wayleave and to consider employing Counsel to solve the ongoing problem.
- b. To consider the proposals for a questionnaire for residents to understand their requirements for the parish council going forward.
- c. To consider the adoption of a Memorial Trees & Benches Policy.
- d. To consider responding to ECDC's Equality, Diversity and Inclusion Policy consultation.
- e. To consider signing up to ECDC's Charter to ban the release of helium balloons and sky lanterns from PC land

20/125 Public Open Spaces Matters

- a. To receive a draft plan for the maintenance of the Conservation Area on an Ongoing Basis

20/126 Motion to Exclude

That under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

20/127 Employment Matters

To consider recruitment of a Parish Clerk.

20/128 Contracts

- a. To consider contracts between the PC and individuals for rental of land
- b. To review the role of Cemetery Caretaker.

20/129 Motion to Re-Admit the Public and Press

To resolve that the confidential business having been concluded, the press and public are re-admitted to the meeting.

20/130 Date of Next Meeting

Date of Next Meeting 11th November 2020

Supplier	Inv No.	Inv Date	Cost Description	Net	VAT	Total
Wave	7697342	20-Aug-20	Cemetery Water	£ 11.54	£ -	£ 11.54
J Skipper Gardening Services	2063	30-Sep-20	Grass Cutting - September	£ 429.00	£ -	£ 429.00
CAPALC	2267	23-Sep-20	Cllr Training - Cllr Parish	£ 75.00	£ -	£ 75.00
CAPALC	2274	01-Oct-20	Locum Services - September	£ 962.50	£ -	£ 962.50
				£1,478.04	£ -	£ 1,478.04