

Little Thetford Parish Council

Chairman: Cllr G James

Locum Clerk: Mrs L White, c/o Little Thetford Village Hall, The Wyches, Little Thetford CB6 3HG
07808 524 875 parish.clerk@littlethetford.org.uk



You are hereby summonsed to the full council meeting of Little Thetford Parish Council to be held on Wednesday 10th June 2020 at 7:30pm for the purpose of transacting the following business. The meeting will be held via Zoom (online).

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting. Log in details for the meeting are available on request.

3rd June 2020

Libby White CertHE PSLCC, Locum Clerk

AGENDA

20/66 Chairman's Welcome

20/67 To receive and accept apologies for absence

20/68 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

20/69 Public and Press Participation Session (10mins)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

20/70 Approval of Minutes

- a. To approve minutes for signature from 13th May 2020.
- b. Matters arising from the minutes (for information only).
- c. Clerk's Report.

20/71 Finance Matters

- a. To receive an update on the financial situation of the Council from the Locum Clerk.
- b. To approve invoices to be authorised and paid as per schedule at the end of the agenda.
- c. To consider signatories to the Cambridge Building Society Accounts and to agree what to do with the money held there.

20/72 Planning Matters

- a. [20/00200/FUL](#) – change of use including an increase of touring pitches from 10 to 20, siting of 16 mobile home holiday lets and to cease caravan storage at Saunders Piece Caravan and Camping, Saunders Piece, Ely Road, Little Thetford
- b. [20/00609/FUL](#) – construction of timber-clad field stable for two ponies including store shed, to replace block built stable which is to be demolished at The Woodlands, Grunty Fen Road, Witchford
- c. To note approval of [20/00300/FUL](#) – proposed rear single storey extension, removal of existing conservatory at 22 Orchid Close, Little Thetford

- d. To note approval of [20/00454/FUL](#) – single storey rear extension at 9 Palisade Court, Little Thetford

20/73 Council Administration Matters

- a. To receive a report on the ongoing work of the Support Group during the Coronavirus outbreak.
- b. To consider the application for Co-option as Parish Councillor.
- c. To consider the Annual Report for Little Thetford Parish Council.
- d. To consider the extension of Christine Howard’s appointment to the John Townsend Charity
- e. To note that meetings are now being held with all parties about the Car Park and actions to be brought back to Council for decisions to be made.
- f. To receive an update on the Holt Fen Wayleave.
- g. To consider the reopening of the recruitment for Parish Clerk.

20/74 Cemetery Matters

- a. To approve the contractor for the Cemetery Extension work to be undertaken
- b. To consider and approve the Cemetery Regulations
- c. To consider the communication from a family for a child’s headstone

20/75 Date of Next Meeting

Date of Next Meeting June 2020

Supplier	Invoice No.	Invoice Date	Cost Description	Net	VAT	Total
ICCM	4720/2020/21	01-Apr-20	ICCM Membership	£ 95.00	£ -	£ 95.00
WAVE	7189333	06-May-20	Cemetery Water	£ 16.79	£ -	£ 16.79*
Professional Sportsturf Design	TGMS/9133	28-May-20	Admin of Cemetery Tender Process	£ 800.00	£160.00	£ 960.00
Came & Company		31-May-20	Insurance 2020-21	£ 409.71	£ -	£ 409.71
Netwise	1755	12-May-20	Domain renewal 12 months	£ 315.00	£ -	£ 315.00
CAPALC	2120	01-Jun-20	Locum Clerk Salary & Expenses	£2,163.38	£ -	£2,163.38
J Skipper Gardening Services	2029	31-May-20	Grass Cutting	£ 542.40	£ -	£ 542.40**
				£4,342.28	£160.00	£4,502.28

* Waiting to hear from Wave whether this will be taken by direct debit or needs to be paid by BACS

** Payment needs to include 99p which was omitted from the April payment due to miscalculation