Little Thetford Parish Council

Chairman: Cllr C Mitchell
Locum Clerk: Mrs L White, c/o 24 High Street, Longstanton, CB24 3BS
07808 524 875 parish.clerk@littlethetford.org.uk

You are hereby summonsed to the full council meeting of Little Thetford Parish Council to be held on Wednesday 12th February 2020 at 7:30pm, Little Thetford Village Hall, The Wyches, Little Thetford, Ely, CB6 3HG, for the purpose of transacting the following business.

Members of the Press and Public are invited to attend and participate. If you wish to address the Council, please advise the Clerk or Chairman ahead of the meeting.

L White. 7th February 2020

Libby White CertHE PSLCC, Locum Clerk

AGENDA

20/13 Chairman's welcome

20/14 To receive and accept apologies for absence

20/15 Councillors' Declarations of Interest

- To receive declarations of interest from Councillors on items on the agenda.
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any).
- To grant any requests for dispensation as appropriate.

20/16 Public and Press Participation Session (10mins)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

20/17 Approval of Minutes

a. To sign the minutes of the meeting held on 15th January 2020.

b. Matters arising from the minutes (for information only).

c. Clerk's Report.

20/18 Reports

a. To receive a report from County Councillor Hunt.

b. To receive a report from District Councillor Stubbs.

20/19 Planning Matters

a. 19/01720/FUL - Change of use of the land to Gypsy and Traveller residential use with the siting of one touring caravan and the provision of a day-room / utility block, hard- standing and a widened access at Land On The North Side Of Grunty Fen Road Witchford

b. 20/00048/ADN - Hoarding for the advertisement of the sale of self-build plots associated with 19/00408/OUM – Retrospective at Land To West Of Little Thetford Acorns (Pre-School And Childrens Club) The Wyches Little Thetford

c. 20/00123/OUT – conversion of building from agricultural to a dwelling at land west of Grunty Fen Road, Witchford

d. To note the approval of 19/01664/FUL – two storey side extension (retrospective) at 2 Bedwell Hey Cottages, Ely Road, Little Thetford

20/20 Finance Matters

a. To consider the current financial situation of the Council's bank account including income and expenditure.

b. To approve invoices to be authorised and paid as per schedule at the end of the agenda

c. To approve the Direct Debit to pay the Information Commissioners Office.

20/21 Council Administration Matters

a. To consider the invitation to LTPC to visit Stretham CLT on Saturday 29th February.

b. To consider the documentation to recruit a new Parish Clerk.

c. To consider the setting up of an Employment Committee for all HR Matters.

d. To consider the Village Hall Car Park and ongoing concerns.

e. To consider the proposal from CAPALC to become incorporated.

f. To consider the date for the Annual Parish Meeting and to consider inviting ECDC Planning.

g. To consider outstanding action points from meetings in July, August and September 2019.

20/22 Public Open Space and Community Matters.

a. To consider the quotation received for repairs to gate on Conservation Area.

b. To consider the possibility of a VE Day event with volunteers from the community.

c. To consider applying for a Public Space Protection Order – if required

20/23 Cemetery Matters

To consider the next steps with the cemetery extension.

20/24 Date of Next Meeting

Date of Next Meeting 11th March 2020

Supplier	Invoice No.	Inv Date	Cost Description	Net	VAT	Total
J Skipper Gardening Services	2003	31 Jan 20	January Cemetery Maintenance	£ 135.00[i]	£ -	£ 135.00
Little Thetford Village Hall			Hall Hire Charges 2020	£ 300.00	£ -	£ 300.00
				£ 435.00	**£ -**	**£ 435.00**

[i] Due to overpayment of £1 in September 2019, payment of £134 to be paid in agreement with Mr Skipper